

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 7th April 2022 at the URC Church Hall

Present: Cllrs Laura Beeson, Donna Bridges, Laura Johnson, Paula Murton, Debra Melhuish, Sally Reeves (Chairman), Ray Studd and Jerry Voden

In attendance: Claire Pizzey (Clerk) District Councillor Rachel Eburne, District Councillor Keith Welham and 3 members of the public

The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

1. Apologies for Absence

- a) Apologies were received from Cllrs John Hayward and Kevin Stevens.
- b) Councillors voted to accept the apologies.

2. Declarations of Interest

No requests for dispensation were received.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor's confirmed receipt of the minutes. Cllr Johnson proposed to accept the minutes of 3rd March 2022 as a true record of the meeting and decisions made. Cllr Melhuish seconded and all were in favour.

5. Matters of report

MATTER OF REPORT	COMMENT
Sandbags	Work has not been completed to remove all the Sandbags. The Clerk to email J Procter
Quotations for the construction of a 1.5 meter footpath from The Green opposite Willow Wood to Willow Croft Thorney Green Road	Meetings arranged with Contractors quotes to follow
No Parking on The Green Signs & Repairs on existing signs	Awaiting date from contractor to install
Bus Stop Markings	Julie Procter confirmed start date of 28th March

Quote for footpath Thorney Green	Quote to be included in new footpath construction (see above)
Quote to clear ditch at Birch Close	Awaiting date from Contractor
Quotes for cutting back the trees along the side of The Green up to Corner Farm	Contractor to confirm date when Network Power have completed their work
Network Power to report the ivy growing on the substation outside Corner Farm	Report raised Clerk met with Network Power and work programmed 15.02.22: Chased Network Power
Bloor Homes: Purchase of Thradstone Meadow	Agenda item
Bloor Homes: Landscaping	Issue reported to Planning Enforcement
Trim Trail Equipment (Bloor Homes)	Agenda item
Quote repair bench cemetery	Contractor to advise when work completed
Quote for 3 silhouette soldiers	Chairman to liaise with PCC re purchase
Letter to properties on The Green	Letters sent
LED Up-grade	Order placed - It was noted that on the quote no allowance had been made to carry out a replacement on unit 23 as this is already an LED lantern, should you require this to be changed to match the rest of the new lanterns this can be arranged at an additional cost. I asked for a quote on this lantern and was advised that we had been given the incorrect unit number, it is unit 24 which is already LED and as this is a wall mounted unit on Jubilee Court it is probably not necessary to change it to match. It should also be noted the existing telecell on unit 23 will not give the full functionality of the nodes used on the other replacements, again this telecall could be upgraded at an additional cost.
Private track sign	Sign ordered
Village Walk Leaflet	
Queens Jubilee Bench	
Queens Jubilee Tree	

Permeant SID Devices	Agenda item
Fallen Tree at Birch Close	Agenda item
Devon Road visibility	SCC have advised that no action is needed

6. Public Forum

A resident raised concerns about the den building area on half a mow. They had caught children making a fire by lighting a plastic chair and wood available in the area. The fire had been put out safely.

Another resident raised concerns over the correct boundary map of the Village Green shown in The Green Policy and asked if the new footpath planned for Thorney Green road would be going over the track to Green Farm. A resident reported that the track to the Paddocks is being used to drop school children to the High School and another resident reported that the grass cutting contractor hadn't cut The Green from Chapel Lane to The Retreat.

7. To receive reports from the County & District Councillors

Members confirmed receipt of the District Council report. The District Councillor highlighted:

- A meeting is being arranged with the relevant Officers to discuss the Local Cycling and Walking Improvement Plan (LCWIP) for Stowupland.
- The Stowupland Countryside Rambler had delivered hawthorn and holly plants that could be used at the cemetery.
- The Chairman asked the District Councillors for an update on Mid Suffolk District Council's request to appeal against the decision at Thurston. They advised that the Council have asked for a leave to appeal and they are waiting for confirmation on the next stage.

Members confirmed receipt of the County Council Report. The County Councillor highlighted:

- Zero funding was received for the bus services improvement plan for the county.

8. Planning

1. Councillors reviewed and approved responses to the current planning consultations:

DC/22/01261 - Proposal: Householder Application - Erection of single storey side extension.

Location: 21 Sycamore Road, Stowupland, Suffolk, IP14 4DR: Cllr Studd proposed that the Parish Council Supports the application. Cllr Johnson seconded and all were in favour.

DC/22/01591 - Proposal: Householder Application - Erection of single storey rear extension and conversion of garage to additional living accommodation including front canopied roof. Location: 6 Saxham Street, Stowupland, Suffolk, IP14 5DA: Cllr Studd proposed that the Parish Council Supports the application. Cllr Johnson seconded and all were in favour.

2. Councillors noted the decisions issued by Mid Suffolk District Council.

DC/22/00699 - Proposal & Location of Development: Householder Application - Erection of single storey rear extension in place of former conservatory (following demolition of existing shed) 34 Columbyne Close, Stowupland, Suffolk, IP14 4AP: Planning permission has been GRANTED.

DC/21/06936 - Proposal & Location of Development: Householder Application - Erection of one and a half storey extension, erection of single storey side extension and erection of garage building (following demolition of existing garage), Insertion of new doors and repair/replacement of windows 17 Mill Street, Stowupland, Suffolk, IP14 5BL: Planning permission has been GRANTED.

DC/21/06937 - Proposal & Location of Development: Application for Listed Building Consent - Erection of one and a half storey extension, erection of single storey side extension and erection of garage building (following demolition of existing garage), Insertion of new doors and repair/replacement of windows 17 Mill Street, Stowupland, Suffolk, IP14 5BL: Listed building consent has been GRANTED.

9. Bio Diversity and Wildlife

Councillors confirmed receipt of the report from the Working Group and no comments were made.

10. Speed Watch

Councillors noted the response from Suffolk Highways confirming that they do not permit permanent SIDs anymore as they are completely ignored after a few weeks. Cllr Studd proposed that the Parish Council readdresses the purchases of a permanent SID device in 6 months. Cllr Beeson seconded. A second proposal from Cllr Voden was made that he and County Councillor Keith Welham have one last attempt at contacting Suffolk Highways regarding permanent SID devices for the Parish and report back to the Council. Cllr Murton second and all were in favour.

11. The Green

Councillors confirmed receipt of the report from The Green inspection on 26th February 2022

1. Councillors agreed that no action would be taken over the stakes being used as posts opposite Irishmaan on The Green.
2. Councillors agreed that The Green sub-committee will review the trees on the footpath that leads to the Butchers and report back to the Parish Council if any action is needed.
3. Councillors Beeson proposed that the Parish Council contacts the Contractors and ask them to correct the alignment of the posts along Gipping Road. Cllr Voden seconded and all were in favour.
4. Councillors agreed that the Parish Council doesn't make a statement on Social Media regarding the posts.

5. Due to the residents concern over the den building area it was agreed that the proposal to cut back the area is addressed as an agenda item at the May meeting.
6. Cllr Beeson proposed that a quote is sought to remove the moles by Birch Close bus stop. Cllr Johnson seconded with all in favour.
7. Councillors discussed the damage to The Green by Ford Cottage. Cllr Beeson proposed that a quote is sought to back fill the area to reinstate The Green. Cllr Voden seconded with all in favour.
8. Cllr Murton proposed that a quote is sought to make save the trees by The Retreat Pond and Safer Route to School following advice from tree surgeon. Cllr Beeson seconded with all in favour.

12. Trim Trail

Councillors confirmed receipt of the report and results of the public consultation

1. Cllr Johnson proposed that the Trim Trail project goes ahead following the consultation. Cllr Voden seconded with all in favour.
2. Cllr Voden proposed that the Parish Council agree the route and list of items of equipment for the sites. Cllr Voden seconded with all in favour.
3. Cllr Studd proposed that the Parish Council agrees the items for the Bloor Homes site. Cllr Melhuish seconded with all in favour.
4. Cllr Johnson proposed that the Trim Trail equipment is funded through the Parish CIL fund. Cllr Beeson second with all in favour.
5. It was agreed that Cllr Voden would write an update for Telstar.

13. Thradstones Meadow

Councillors confirmed receipt of the plan and no comments were made.

1. Cllr Studd proposed that the Parish Council accepts the plan for the transfer of Thradestone Meadow. Cllr Bridges seconded with all in favour.
2. Cllr Studd proposed that the Parish Council agrees that Bloor Homes uses their arboriculture report to carry out the work on the trees prior to the transfer of the land. Cllr Voden seconded with all in favour.

14. Chairman

Councillors confirmed receipt of the Chairmans report and no comments were made.

1. Cllr Voden proposed that the Parish Council writes to the property on The Green following a surface that has been laid. Cllr Beeson seconded with all in favour. It was agreed if no response is received then the Parish Council need to decide on the next form of action.

2. Cllr Johnson proposed that the Parish Council accepts the quote from Top Garden of £90 per cut for cutting round the posts on The Green. Cllr Bridges seconded with all in favour.
3. Councillors discussed the planned Jubilee events. The Chairman proposed that the Parish Council agrees that any funding required would be used from the Community Events reserve. Cllr Johnson seconded with all in favour.
4. The Chairman thanked Keith Welham and his volunteers to planting the whips at the Cemetery and asked the Councillors to consider volunteering to plant the remaining whips in the cemetery on Saturday 23rd April at 10.30.
5. The Chairman proposed that the Parish Council agrees that a letter is written to Mid Suffolk Planning Department to ask for an update on the proposals and funding for the junction of the B1115/A1120. Cllr Bridges seconded and all were in favour.

15. Clerk

Councillors confirmed receipt of the report and no comments were made.

16. Finance

1. Councillors noted the receipts received since the last meeting

Receipts	Cheque / BACS / SO		Value £
Cemetery	BACS	Co-op Funeral Services	300.00
Cleansing Grant	BACS	MSDC	810.10
Donation	BACS	Bloor Homes	500.00
Cemetery	BACS	Andrew Bingham	450.00
VAT	BACS	HMRC	975.93
			3,036.03

2. Cllr Johnson proposed to authorise the April payments apart from A E White (see item 11.3). Cllr Beeson seconded with all in favour. Once a response is received from A E White the payment can be made.

Expenditure	Cheque / BACS / SO		Net £	VAT £	Total £
Street Lighting	BACS	Suffolk County Council	2,310.00	462.00	2,772.00
Expenses	BACS	Barclay Card	129.56	25.92	155.48
Salaries	BACS	M Hawkins	270.27		270.27
Salaries	BACS	C Pizzey	980.89		980.89
Salaries	BACS	D Long	193.05		193.05
Expenses	BACS	C Pizzey	31.99	2.40	34.39
Cemetery	BACS	Mini Waste	141.67	28.33	170.00
Community Events	BACS	MDSC	20.00		20.00
CIL	BACS	A E White	14,633.00	2,926.60	17,559.60

Training	BACS	SALC	104.00	20.80	124.80
Training	BACS	SALC	75.00	15.00	90.00
Expenses	BACS	J R B Enterprises	99.55	19.91	119.46
Expenses	BACS	D Signs	30.00	6.00	36.00
Cemetery	Bacs	Social Gardener	62.50		62.50
			19,081.48	3,506.96	22,588.44

3. Councillors noted the VAT return of £975.93.
4. Cllr Voden proposed that the Parish Council accepts the quote from S P Trees for £550 to carry out work to the ash tree on The Green at Maple Road. Cllr Bridges seconded with all in favour.
5. The Chairman reported that correspondence had been received from a resident around the fallen tree at Birch Close. They have asked if the dead tree could be allowed to stay to allow small wildlife such as insects to inhabit, which will in turn feed the wild birds. It was agreed to look at the tree to make sure it is safe for residents before making a decision to have the tree removed.

17. Councillors Reports

Cllr Studd reported on the rubbish falling from the allotments into the ditch. It was agreed to look at this at the next inspection of the allotments. Cllr Bridges reported that the sequence on the new traffic lights needs to be altered and the 30mph signs along Thorney Green are faded and in need of replacing. It was agreed that these items would be addressed with the County Councillor. Cllr Voden reported on a new system of reporting for speed watch. He reported on the condition of the cork backing on the village noticeboards, advised that a path has been constructed on the Bloor Homes development to the trees behind Trinity Walk but this is where it ends and that Dave and Julia Brown have asked to run a garage sale on 26th June on behalf of the Parish Council for EACH. Cllr Murton reported on the state of the footbridge at The Retreat Pond and that daffodils that had been planted on The Green outside Fairfield cottages.

18. Correspondence

Councillors to note correspondence already circulated and consider any action.

1. BMSDC: Mendlesham draft N'hood Plan modification - No action.
2. Resident: Various issues – No action.
3. BMSDC: Community Governance Review - Cllr Bridges and the Clerk to complete the review.
4. Resident: Cemetery – It was agreed that the Parish Council responds to the letter to explain that advice had been sought before the planting at the cemetery had commenced.
5. Resident: Parking on The Green – The Chairman to respond to the resident to explain the reasoning for the letter regarding The Green Policy and the wooden Posts.
6. BMSDC: Change of National Minimum Wage – No action

7. Resident: Village Green Policy - The Chairman to respond to the resident to explain the reasoning for the letter regarding The Green Policy and the wooden Posts.
8. BMSDC: Enforcement site adjacent to The Willows, Gipping Road – No action

19. Dates of next meetings

1. Finance and Policy Meeting is scheduled for Thursday 28 April at 7.30pm at URC Church Hall
2. Annual Council Meeting Thursday 5 May 2022 at 7.30pm at URC Church Hall

20. The Councillors resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Employment issues

Meeting closed 21.54