

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 2nd December 2021 at the URC Church Hall

Present: Cllrs Laura Beeson, Donna Bridges, John Hayward, Laura Johnson, Debra Mehuish, Paula Murton, Sally Reeves (Chairman), Kevin Stevens, Ray Studd and Jerry Voden

In attendance: Claire Pizzey (Clerk) District Councillor Rachel Eburne and Keith Welham and 2 members of the public

The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

1. Apologies for Absence

a) No apologies for absence.

2. Declarations of Interest

Cllr Voden declared an interest in item 22.1 as a member of the Village Hall Committee.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor's confirmed receipt of the minutes. Cllr Johnson proposed to accept the minutes of 4th November 2021 as a true record of the meeting and decisions made. Cllr Voden seconded with all in favour the Chairman signed and dated all pages.

5. Co-option

The Clerk reported that she had received a request from Donna Bridges to join the Parish Council. Cllr Johnson proposed that Donna Bridges was co-opted onto the Council. Cllr Hayward seconded and all agreed. The declaration form was signed and Donna Bridges joined the meeting.

6. Matters of report

MATTER OF REPORT	COMMENT
Sandbags	Awaiting date for work
Track at Mill Cottages	Passed to The Green Committee for action
Compulsory Purchase Order	Agenda Item

Quotations for the construction of a 1.5 meter footpath from The Green opposite Willow Wood to Willow Croft Thorney Green Road	Discussion to be had with CIL committee
Safer Route to School (SRS)	Continuing to chase
No Parking on The Green Signs	Deposit paid - awaiting date for delivery
Post Project	Site meeting has been carried out and a date for the works to be confirmed
Clearance of plot 1 & 2 allotments	
SCC PROW complaints about footpaths	Agenda item
Bus Stop Markings	Awaiting date for work
A1120 Co-op Crossing	No further update - Chairman suggests we do not chase this any further
Ditch Clearance Allotments	Completing 14/15 December
Landex Developers ditch at Cemetery	Parish Council have carried out work as no response was received from Landex
Bowls Club Hedge	Proludic have forwarded all the information onto their contractor for comment.
Quote for footpath Thorney Green	Agenda item to agree budget - then approach A E White
Quote to clear ditch at Birch Close	Work will be completed in the new year
Quotes for cutting back the trees along the side of The Green up to Corner Farm	Contractor to confirm date when Network Power have
Network Power to report the ivy growing on the substation outside Corner Farm	Report raised. Clerk met with Network Power and work programmed asap
Dates for Volunteer mornings 2022	Greens Committee to action
Letter to CEO of SCC	Agenda Item
Open a TSB Business Account	Refer to F&P meeting
Apply for Barclays Business Credit Card	Application in progress
Investigate New Springers	Agenda item
SID Device	Cllr Voden is meeting with Stowmarket Town Council 7 December
Purchase of Thradstone Meadow	Email sent to Bloor Homes
Trim Trail Equipment (Bloor Homes)	Agenda item

Quote for mole removal	Agenda item
Linden Homes Bus Shelter	Clerk report
Heritage Officer - Mill Street	Email sent awaiting response

7. Public Forum

A residents asked if there was an update on the broken pipe between the Paddocks and the High School and reported that users other than school teachers were using the new car park. A resident reported that the diary dates listed for the Parish Council meetings was incorrect in this month's Telstar.

8. To receive reports from the County & District Councillors

Members confirmed receipt of the District Council report and no comments were raised. Members confirmed receipt of the County Council Reports. The County Councillor highlighted:

- A motion was passed for better speed enforcement and the Police Crime Committee confirmed that they will instruct the Chief Constable to enforce all speed limits.
- A second motion was agreed to prioritise better Road Safety education in schools in Suffolk.
- Contacted the team responsibly for Highways drainage and they have agreed to look at the problems between Devon Road and the Linden Homes development. He has also requested that the drains along Thorney Green Road are cleared up to the track to Green Farm.

Cllr Studd asked the County Councillor to verify that Suffolk County Council have planned the work outside the Co-op for the Toucan crossing from 24th January until 25th February and asked if he had seen sight of the plan it is being constructed to. The Chairman asked that the County Councillor contacts Highways to look at the laybys along Rendell Lane that are in need of repair following the volume of traffic using this route due to diversions around the village.

9. Planning

- a) Councillors reviewed and approved responses to the current planning consultations:

C/21/05988 - Proposal: Householder Application - Erection of front porch extension and garage.
Location: Magnolia House, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AX: Cllr Studd proposed that the Parish Council Stowupland Parish Council OBJECTS to this planning application.

For the following reasons:

1. The garage is large and will severely restrict the ability of vehicles to turn around on the property.
2. The position of the proposed large/tall garage will restrict the light to the neighbour's property whose windows are very close, making their rooms dark.

3. We believe the properties access onto Gipping Road is in contravention of the planning permission for the property (4697/16) regarding conditions 3, 4, 5 & 6. Also these conditions appear to not have been signed off by Mid-Suffolk. We are awaiting the outcome of an Enforcement Case that we instigated on these access issues in March 2021 (EN/21/00187).

Cllr Hayward seconded and all were in favour.

DC/21/06402 - Proposal: Householder Application - Erection of first floor rear extension.

Location: 31 Trinity Walk, Stowupland, Suffolk, IP14 4AS: Cllr Studd proposed that the parish Council SUPPORTS the application. Cllr Johnson seconded with all in favour.

- b) Councillors noted the decisions issued by Mid Suffolk District Council:

DC/21/04396 - Proposal & Location of Development: Householder application - Erection of single storey annex ancillary to main dwelling in lieu of workshop/store approved under DC/20/03262. Landscaping works to overlay grass verge to former road to form single access.

Elm House, Stowmarket Road, Stowupland, Suffolk. Planning permission has been GRANTED

DC/21/05483 - Proposal & Location of Development: Householder Application - Erection of two storey rear extension. 2 Mill Cottages, The Green, Stowupland, Stowmarket Suffolk IP14 4AH.

Planning permission has been GRANTED

Councillors to note the response from the Mid Suffolk District Council CEO and consider further action

10. Babergh and Mid Suffolk Joint Local Plan

The members confirmed receipt of the letter sent to the Inspectors from Babergh Mid Suffolk District Council in relation to the additional work to be undertaken for the Joint Local Plan Examination.

11. Letter of response Suffolk County Council

The members confirmed receipt of the letter from the Chief Executive of Suffolk County Council. It was agreed that the Chairman responds to the letter and no further action will be taken after this response is made.

12. Letter of response Mid Suffolk District Council CEO

The members confirmed receipt of the letter from the Chief Executive of Mid Suffolk District Council. It was agreed that the Chairman responded to the letter and no further action will be taken after this response is made.

13. Compulsory Purchase Order

Cllr Hayward proposed that the Parish Council does not move forward with the compulsory purchase order for the cemetery extension following the conditions in the DEFRA consultation on burials. Cllr Beeson seconded and all were in favour.

14. Allotment

Councillors noted receipt of the report from the Allotment Officer and no comments were made. Cllr Voden agreed that the Parish Council adopts the following procedures.

- a) The allotments are inspected monthly by the Allotment Officer (along with either the Chairman or Clerk)
- b) The Parish Council to give authorisation that the Allotment Officer along with the Clerk can send warning letters to allotment tenants without waiting for the next PC meeting or asking permission to send them
- c) Full council to make decisions on the final terminations of plots
- d) Allotment holders to be advised that they will need to meet with the Allotment Officer (along with either the Chairman or Clerk) when notice is given on a plot
- e) An annual meeting with allotment tenants to be arranged before the yearly rent is due

Cllr Hayward seconded with all in favour.

15. Cemetery & Churchyard

Councillors noted receipt of the report from the Cemetery and Churchyard Officer and no comments were made.

- a) The Chairman proposed that the Parish Council seek quotes for the repair of the bench in arbour 1 and the laying of a concrete base for the bench in arbour 2. Cllr Johnson seconded with all in favour.
- b) Cllr Studd proposed that the Parish Council consider the purchase of 3 silhouette soldiers and seek quotes ready for purchase for 2022. Cllr Voden seconded with all in favour.

16. Biodiversity and Wildlife

Councillors confirmed receipt of the report from the working group and no comments were made.

17. Trim Trail

Councillors confirmed receipt of the report from the Trim Trail working group and no comments were made.

18. The Green

Cllr Beeson proposed that the Parish Council agrees that a letter is written along with a copy of The Greens Policy to the owners/occupiers parking on The Green outside their properties. Cllr Hayward seconded with all in favour. Cllr Beeson to draft the letter.

19. Clerks report

Councillors confirmed receipt of the report. The Clerk highlighted:

- MSDC Public Realm department had been in contact regarding the cement tube on The Green which is causing a problem with loose litter being deposited in it. The Operative is having to

empty by hand which is not very pleasant and time consuming. Cllr Johnson proposed that the Biodiversity working group are approached and ask that they would like to utilise the tube to fill and plant bulbs and if the proposal be rejected the cement tube is removed. Cllr Murton seconded with 6 in favour and 2 against.

20. Councillors reports

Cllr Voden reported that the Speed watch team will be finishing until Spring 2022 and he thanked the volunteers for their work this year, he advised that the date for his site meeting with Stowmarket Town Council to view the SID device had been postponed until the new year and he had been approached by residents to look at the lighting on PF32.

21. Finance

- a) Councillors noted the receipts received since the last meeting

Receipts	Cheque / BACS / SO		Value £
Allotments	BACS	Various	1,804.43
Insurance Claim	BACS	AXA	220.66
Cemetery	BACS	Stonemason	25.00
Cemetery	BACS	Stonemason	50.00
Community Events	BACS	Garage Sale	624.50
			2,724.59

- b) Cllr Johnson proposed to authorise the December payments. Cllr Melhuish seconded with all in favour.

Expenditure	Cheque / BACS / SO		Net	VAT	Total
Salaries	BACS	M HAWKINS	269.07		269.07
Salaries	BACS	C PIZZEY	1019.44		1019.44
Salaries	BACS	D Long	757.45		757.45
Expenses	BACS	C PIZZEY	153.08	2.40	155.48
Community Events	BACS	EACH	624.50		624.50
Misc.	BACS	MSDC	14.45	2.89	17.34
Training	BACS	SALC	25.00	5.00	30.00
Training	BACS	SALC	25.00	5.00	30.00
Biodiversity	BACS	Gipping Press	149.00	29.80	178.80
Subscription	BACS	SLCC	£111.60		111.60
Grass Cutting	BACS	Top Garden	1,190.00	238.00	1,428.00
Cemetery/CIL	BACS	S P Trees	6,500.00		6,500.00
Churchyard	BACS	S P Trees	375.00		375.00
Cemetery	DD	Wave	14.08		14.08
			11,227.67	283.09	11,510.76

- c) Cllr Johnson proposed that the quote from RSA Pest Management of £240.00 for the Cemetery and £380.00 for The Green is accepted. Cllr Stevens seconded and all were in favour. Cllr Studd proposed that the Parish Council accepts the quote from RSA Pest Management of £75.00 for a monthly contract of £75.00. Cllr Johnson seconded and all were in favour.
- d) Cllr Murton proposed that the Parish Council accepts the quote from Proludic of £5,690.30 for the replacement Springers at the Play Park and a Parish CIL bid is made for the purchase. Cllr Hayward seconded with all in favour
- a) The Chairman proposed that a budget of up to £500 is accepted and delegated to the Clerk, in conjunction with Chairman of Council to contact AE White to quote to repair the footpath on The Green at Kelvedon House while they are on site completing the post project, Cllr Johnson seconded and all were in favour.

22. Correspondence

Councillors to note correspondence already circulated and consider any action.

- a) Stowupland Village Hall – Request for grant: Councillors agreed that this is referred to the Finance and Policy committee.
- b) Suffolk Highways – 2021 Christmas Street Lighting Programme: Councillors agreed to leave their part night lit lights on all night for both Christmas Eve into Christmas Day and New Year's eve into New Year's Day.
- c) MSDC – BMSDC Local Plan – Examination update: Information only
- d) Resident – Concerns about footbridge at end of High School Land: Councillors agreed that this was a Suffolk Highways Public Rights of Way issues and the Clerk to report on the portal.
- e) Resident – Taylor Wimpey Open Day: Councillors agreed that Cllr Voden would respond to the resident as the correspondence had been addressed to him.
- f) Resident – Grass verge where Columbyne Close meets Gipping Road: The District Councillor agreed to action as the land is owned by Mid Suffolk District Council. The Councillors also asked that the County Councillor looks into works to improve the verge along Devon Road.
- g) BMSDC – Draft Housing Land Supply Position Statement: Cllr Bridges offered to make a response on behalf of the Parish Council.
- h) BSEVC – Information on charity: Councillors agreed to forward to Telstar.

- i) Resident – Sign on track to Green Farm: Councillors agreed that The Green committee look at the position of the 7 no parking signs and the Chairman will look at the signs that have been knocked over and a quote sought for repairing and installing.

23. Dates of next meeting

- a) Finance and Policy is scheduled for Thursday 9 December 2021 at 7.30pm at the Holy Trinity Church Hall
- b) Biodiversity and Wildlife Working Group Thursday 15 December at 7.30pm at the URC Church Hall
- c) Full Parish Council is scheduled for Thursday 6 January 2022 at 7.30pm at URC Church Hall

Meeting closed 21.22