

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 6th January 2022 at the URC Church Hall

Present: Cllrs Laura Beeson, Donna Bridges, Laura Johnson, Debra Mehuish, Paula Murton, Sally Reeves (Chairman), Kevin Stevens, Ray Studd and Jerry Voden

In attendance: Claire Pizzey (Clerk) District Councillor Rachel Eburne and Keith Welham and 1 member of the public

The Chairman declared the meeting open at 7.45pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

1. Apologies for Absence

- a) Apologies were received from Cllrs Hayward.
- b) Councillors voted to accept the apologies.

2. Declarations of Interest

No requests for dispensation were received.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor's confirmed receipt of the minutes. Cllr Studd proposed to accept the minutes of 2nd December 2021 as a true record of the meeting and decisions made. Cllr Beeson seconded with all in favour the Chairman signed and dated all pages.

5. Matters of report

MATTER OF REPORT	COMMENT
Sandbags	SCC have advised a date of the 28 th March 2022.
Quotations for the construction of a 1.5 meter footpath from The Green opposite Willow Wood to Willow Croft Thorney Green Road	Discussion to be had with CIL committee
No Parking on The Green Signs	Awaiting date for delivery
Post Project	Site meeting has been carried out and a date for the works to be confirmed

Bus Stop Markings	SCC have advised a date of the 28 th March 2022.
Ditch Clearance Allotments	Completed
Bowls Club Hedge	Proludic have forwarded all the information onto their contractor for comment.
Quote for footpath Thorney Green	Awaiting date from AE White for post project then will approach about this job
Quote to clear ditch at Birch Close	Work will be completed in the new year
Quotes for cutting back the trees along the side of The Green up to Corner Farm	Contractor to confirm date when Network Power have
Network Power to report the ivy growing on the substation outside Corner Farm	Report raised. Clerk met with Network Power and work programmed asap
Apply for Barclays Business Credit Card	Application completed
Investigate New Springiers	Order placed
SID Device	CLlr Voden is meeting with Stowmarket Town Council in new year
Purchase of Thradstone Meadow	Email sent to Bloor Homes
Trim Trail Equipment (Bloor Homes)	Awaiting quote for equipment
Heritage Officer – Mill Street	Email sent awaiting response
Quote repair bench cemetery	
Quote for 3 silhouette soldiers	
Letter to properties on The Green	See The Green report
FP32	It was agreed that the Clerk reports the surfacing and it was felt that the lighting was sufficient for the footpath
Footbridge at Highschool	Clerk reported on the SCC portal and hand rails have been fitted

6. Public Forum

Nothing to report.

7. To receive reports from the County & District Councillors

Members confirmed receipt of the District Council report and no comments were raised.

- An officer is coming out to meet the resident at Columbyne Close where the vehicle is parking on the verge.

- They have asked a planning officer makes contact with the Enforcement Officer in relation to the planning application at Magnolia House in Gipping Road.

Members confirmed receipt of the County Council Reports. The County Councillor highlighted:

- Asked for a site meeting to discuss Gipping Back lane
- Made contact with Officers regarding the verge in Devon Road and the upgrade to a proposed Cycle path

8. Planning

a) Councillors reviewed and approved responses to the current planning consultations:

DC/21/06729 - Proposal: Full Planning Application - Severance of garden and erection of 4 no. dwellings with associated vehicular access. Location: Rosemary, Church Road, Stowupland, Suffolk IP14 4BG: Cllr Studd proposed that the Parish Council OBJECTS to the planning application for the following reasons:

- It is in contravention of Stowupland Neighbourhood Plan policies SNP6 (Rural Exception Sites) SNP7 (Settlement Boundary) and SNP8 (Landscape Character-Green Gaps, Views and Features).
- The site is outside the village settlement boundary and it would be the start of coalescence between the main village settlement boundary and Saxham Street settlement boundary.
- The rural setting of the listed buildings Pendle Cottage, Appleton Cottage, The Thatch, 1-3 Barn Cottages, Foxglove Barn and the other old cottages in the row from Rosemary to Foxglove Barn have been seen in the past by Mid-Suffolk Heritage Team as heritage group with some isolation that should be preserved with gap (Green buffer zone) existing between it and the main village settlement boundary. This was proven by the Government Inspector for the Gladman Appeal (Now Bloor Homes Trinity Meadow) insisting that the new homes be set back from the Church Road to afford some isolation of this heritage group. These proposed new homes would negate this and cause harm to the wider setting of the listed buildings within this group.
- The height and scale of these proposed properties would not be in keeping with the existing heritage group's street scene. It would undermine the positive contribution that the site presently makes to the character and appearance of the area.

Cllr Bridges seconded with all in favour.

DC/21/06841 - Proposal: Application for Listed Building Consent - Construction of new gated entrance, driveway and patio, Erection of new front porch and bin store, internal and external works to include painting external walls, replacement of external/internal doors, maintenance of

existing windows, installation of Damp Proof Course, replacement and relocation of rainwater pipe and repair of internal plaster as detailed within Design Access and Heritage Statement.

Location: Thatch Cottage, Mill Street, Stowupland, Suffolk IP14 5BJ: Cllr Studd proposed that the Parish Council SUPPORT in principle provided the gated entrance and driveway meet Suffolk County Council Highway Standards. We are concerned that SCC Highways are not listed as a consultee on the planning portal for this application. Cllr Melhuish seconded with all in favour.

DC/21/06840 - Proposal: Householder application - Construction of new gated entrance, driveway and patio, Erection of new front porch and bin store, internal and external works to include painting external walls, replacement of external/internal doors, maintenance of existing windows, installation of Damp Proof Course, replacement and relocation of rainwater pipe and repair of internal plaster as detailed within Design Access and Heritage Statement. Location: Thatch Cottage, Mill Street, Stowupland, Suffolk IP14 5BJ: Cllr Studd proposed that the Parish Council SUPPORT in principle provided the gated entrance and driveway meet Suffolk County Council Highway Standards. We are concerned that SCC Highways are not listed as a consultee on the planning portal for this application. Cllr Melhuish seconded with all in favour.

b) Councillors noted that there had been no decisions issued by Mid Suffolk District Council.

9. Finance and Policy

Councillors confirmed receipt of the draft minutes from the meeting held on 9th December.

- a) Cllr Johnson proposed that the Parish Council approve the Management (Financial) risk assessment for the period 1 April 2021 – 31 March 2022. Cllr Studd seconded with all in favour.
- b) Cllr Johnson proposed that the Parish Council agrees a donation of £300 to the Stowmarket Citizens Advice. Cllr Studd seconded with all in favour.
- c) Cllr Johnson proposed that the Parish Council agrees the amendments to the Parish Infrastructure Improvement Plan (PIIP). Cllr Studd seconded with all in favour.
- d) Cllr Johnson proposed that the Parish Council agrees the following budgets for 2022-23
 - i. Allotments £500
 - ii. Bio-Diversity and Wildlife Working Group £600
 - iii. Environment and The Green Reserve - £1,800
 - iv. Play Park - £500Cllr Studd seconded with all in favour.
- e) Cllr Johnson proposed that the Parish Council agrees a grant of £3,750 for Telstar for the year 2022-23. Cllr Studd seconded with all in favour. Cllr Voden abstained.

10. Community Events

Councillors confirmed receipt of the report and no comments were made. The Chairman expressed her thanks to Mr and Mrs Welham for all their help on the Committee Events Committee over the years.

11. The Green

Councillors confirmed receipt of the report and no comments were made.

- a) Cllr Beeson proposed that the Parish Council agree that a quote is sought for the repair and installation of the 2 damaged signs on The Green. Cllr Melhuish seconded with all in favour.

Cllr Studd suggested that the Parish Council re-address the positioning of the No Parking signs once the wooden posts have been installed.

12. 5 Year Land Supply Consultation

Councillors confirmed receipt of the report and no comments were made.

13. Lorry Watch Consultation

Councillors confirmed receipt of the report and no comments were made.

14. Damage to The Green

Councillors confirmed receipt of the report. The original proposal was withdrawn and the Chairman reported that after the agenda had been published there had been a second incident on The Green causing further damage. The football club made contact with a contractor with pitch experience and the whole area was repaired at a cost of £350. This was agreed as an emergency spend by the Chairman, Vice Chairman and Clerk.

15. Queens Jubilee

Councillors confirmed receipt of the report and no comments were made.

- a) The Chairman proposed that the Parish Council supports the ideas proposed in the reports. Cllr Johnson seconded with all in favour.
- b) The Chairman proposed that the Parish Council, in principle, agrees to the use of Community Events funds subject to estimated costings being produced. Cllr Beeson seconded with all in favour.
- c) The Chairman proposed that the Parish Council agrees that the Parish Council monies raised through a raffle is used for the Queens Canopy Project subject to the Parish Council deciding a site for the trees. Cllr Johnson seconded with all in favour.

16. Operation London Bridge

Councillors confirmed receipt of the report and protocol document, all necessary actions have been taken in preparation and no comments were made.

- a) Cllr Beeson proposed a budget of £250 for a floral tribute. Cllr Johnson seconded with all in favour.

17. Councillor's report

The Chairman reported on a circular that was sent round from Tim Passmore the Suffolk Police and Crime Commissioner requesting the completion of a survey to increase the precept in 2022-23 by £10 a year for a BandD property and urged all members to share and complete the survey. The Chairman also advised members on new SALC training modules that had been released and if anyone wants to attend then the Clerk will book them in. Cllr Murton reported on the state of the surface of footpath 35 that goes through the High School. It was agreed that this is reported on the SCC portal. Cllr Voden reported that the meeting is confirmed with Stowmarket Town Council's volunteers who move the SID devices.

18. Finance

Councillors noted the receipts received since the last meeting

Receipts	Cheque / BACS / SO		Value £
Cleansing Grant	BACS	MSDC	810.81
Cemetery	BACS	Stonemason	25.00
			835.81

- a) Cllr Bridges proposed to authorise the January payments. Cllr Beeson seconded with all in favour.

Expenditure	Cheque / BACS / SO		Net	VAT	Total
Salaries	BACS	M HAWKINS	269.27		269.27
Salaries	BACS	C PIZZEY	936.77		936.77
Salaries	BACS	D Long	193.05		193.05
Expenses	BACS	C PIZZEY	31.99	2.40	34.39
Misc.	BACS	JRB Enterprises	99.10	19.82	118.92
Hall Hire	BACS	Stowupland PCC	12.00		12.00
Cemetery	Bacs	Social Gardener	25.00		25.00
Cemetery	Bacs	Social Gardener	25.00		25.00
Cemetery	Bacs	Social Gardener	25.00		25.00
Cemetery	Bacs	Social Gardener	25.00		25.00
Village Maintenance	BACS	Parkers Pitches	350.00	70.00	420.00
Donation	BACS	Citizen Advice	300.00		300.00
			2,292.18	92.22	2,384.40

19. Correspondence

Councillors to note correspondence already circulated and consider any action.

- a) Resident – MSDC Planning: No action.

- b) SALC – Subscription charges: No action.
- c) CEO MSDC – Follow up letter: No action.
- d) Suffolk CC – LED upgrade 2021/22: The Clerk reported that she had requested a unit price and the number of units that belong to the Parish and is waiting for this information to be received so that members can discuss.
- e) EACH – Thank you: No action.

20. Dates of next meetings

- a) Finance and Policy is scheduled for Thursday 20 January 2022 at 7.30pm at URC Church Hall
- b) Extra Ordinary Parish Council is scheduled for Thursday 20 January 2022 at 7.45pm at URC Church Hall
- c) Full Parish Council is scheduled for Thursday 3 February 2022 at 7.30pm at URC Church Hall

21. The Councillors resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed.

Allotment land

Meeting closed 20.44