

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 3rd February 2022 at the URC Church Hall

Present: Cllrs Donna Bridges, John Hayward, Laura Johnson, Debra Mehuish, Sally Reeves
(Chairman) and Kevin Stevens

In attendance: Claire Pizzey (Clerk) District Councillor Keith Welham and 1 member of the public

The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

Before the meeting the Chairman asked the members to reflect on the incident that had happened at the Nutshell over the weekend. It was agreed that the Chairman would make contact with the owner of the business and property on behalf of the Parish Council.

1. Apologies for Absence

- a) Apologies were received from Cllrs Beeson, Murton Studd and Voden and District Councillor Rachel Eburne.
- b) Councillors voted to accept the apologies.

2. Declarations of Interest

No requests for dispensation were received.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor's confirmed receipt of the minutes. Cllr Johnson proposed to accept the minutes of 6th January 2022 as a true record of the meeting and decisions made. Cllr Melhuish seconded and all were in favour. Cllr Bridges proposed to accept the minutes of the Extra Ordinary meeting of 20th January 2022 as a true record of the meeting and decisions made. Cllr Johnson seconded with all in favour the Chairman signed and dated all pages.

5. Matters of report

| MATTER OF REPORT | COMMENT |
|------------------|--|
| Sandbags | Julie Proctor confirmed start date of 28th March |

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| Quotations for the construction of a 1.5 meter footpath from The Green opposite Willow Wood to Willow Croft Thorney Green Road | Discussion to be had with CIL committee in May |
| No Parking on The Green Signs | Signs delivered and stored at Cemetery building - Awaiting confirmation of locations from Green Committee |
| Post Project | The Clerk reported that the post project will start on Monday 7 th February |
| Bus Stop Markings | Julie Proctor confirmed start date of 28th March |
| Bowls Club Hedge | It was agreed that the Parish Council would donate 4 of the whips being provided by the Woodland Trust for the cemetery to be planted in the gap. |
| Quote for footpath Thorney Green | Awaiting date from AE White for post project then will approach about this job |
| Quote to clear ditch at Birch Close | Awaiting date from Contractor |
| Quotes for cutting back the trees along the side of The Green up to Corner Farm | Contractor to confirm date when Network Power have |
| Network Power to report the ivy growing on the substation outside Corner Farm | Report raised. Clerk met with Network Power and work programmed asap |
| Investigate New Springers | Order placed |
| SID Device | Cllr Voden is meeting with Stowmarket Town Council in January and will report at the February meeting |
| Purchase of Thradstone Meadow | Second email sent 12.01.22 for update |
| Trim Trail Equipment (Bloor Homes) | Price increase February revised quotes March agenda |
| Heritage Officer - Mill Street | Heritage Officer responded to advise they may be able to assist with the condition of the property. This may be via Listed Building legislation, or through general Planning legislation, depending on where the issues lie. It was agreed to send the Office a photo of the property. |
| Quote repair bench cemetery | Agenda item |
| Quote for 3 silhouette soldiers | Chairman to liaise with PCC re purchase |
| Letter to properties on The Green | Awaiting draft letter |

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|---|---|
| FP32 | SCC have marked out the area for repair |
| Quote to repairs signs at the track leading to Green Farm | Agenda item |
| FP36 though High School | See Clerks Report |
| LED Up-grade | Clerk still awaiting response from SCC |

6. Public Forum

A resident reported that the pedestrian sign along Gipping Road has been installed facing the wrong way.

7. To receive reports from the County & District Councillors

Members confirmed receipt of the District Council report and no comments were raised. The District Councillor highlighted:

- District Council officers have offered support to the owners of the Nutshell
- Further landscape work has started at Trinity Meadows

Members confirmed receipt of the County Council Report. The Chairman questioned FP35 the route on the High School land that crosses the car park, , the appropriate diversion of the footpath at the end of Trinity Walk and the upgrading of all SCC streetlights in Stowupland.

8. Planning

- a) Councillors reviewed and approved responses to the current planning consultations:

DC/21/06936 - Proposal: Householder Application - Erection of one and a half storey extension, erection of single storey side extension and erection of garage building (following demolition of existing garage), Insertion of new doors and repair/replacement of windows. Location: 17 Mill Street, Stowupland, Suffolk, IP14 5BL: Cllr Hayward proposed that the Parish Council SUPPORTS the application. Cllr Melhuish seconded with all in favour.

DC/21/06937 - Proposal: Application for Listed Building Consent - Erection of one and a half storey extension, erection of single storey side extension and erection of garage building (following demolition of existing garage), Insertion of new doors and repair/replacement of windows. Location: 17 Mill Street, Stowupland, Suffolk, IP14 5BL: Cllr Hayward proposed that the Parish Council SUPPORTS the application. Cllr Melhuish seconded with all in favour.

DC/21/03287 - Proposal: Full Planning Application - Residential Development of 265no. dwellings (93no. affordable) with new public open space, landscaping, access and associated infrastructure. **Location:** Land North West Of, Stowupland Road, Stowmarket, Suffolk IP14 5AN: The Chairman proposed that the Parish Council with the exception of the previous comments regarding primary education facilities reiterates its previous OBJECTION.

- The Parish Council has concerns about the proposed Construction Access and necessary improvements to the A1120/ B1115 junction.

Construction Access: This will be a substandard access crossing a heavily used footpath and cycle track. This will cause issues with highway safety and mud. Stowupland Parish Council would want to see a raised table included at any construction access to carry the cycle track and footway and a raised table included at the final main access to the development again to carry the cycle track and footway. The main access to the site should be constructed before any development starts allowing this to be used for construction traffic. No work on the site should be started until a Construction Management Plan has been signed off. Late agreement and signoff with recent Stowupland developments have caused issues for residents which need not have happened.

A1120/ B1115 junction: The Parish Council note that discussions regarding the delivery of the necessary improvements to the A1120/ B1115 roundabout are ongoing. We feel it is important that any works to this junction will encompass all possible proposed development in the area that effect this junction i.e. St Phillips Ashes Farm, Crest Nicholson Diapers Farm, Taylor Wimpey Stowupland and Stowmarket East. We do not want to see this junction improved piece meal as it has been in the past. The B1115 between the Mortimer Road roundabout and this junction always has the highest number of speeding vehicles recorded by the police and parish speed watch. We would like to see some additional speed awareness signing along this route (i.e. electronic actual speed signs). Agreement on the A1120/B1115 junction improvements and additional speed signing should be a condition of planning approval.

Cllr Johnson seconded with all in favour.

DC/22/00357 - Proposal: Householder Application -Erection of single storey front and rear extensions. Location: 5 Trinity Walk, Stowupland, Suffolk, IP14 4AS: Cllr Hayward proposed that the Parish Council Supports the application. Cllr Johnson seconded with all in favour.

- b) Councillors noted the decisions issued by Mid Suffolk District Council.

DC/21/05432 - Proposal & Location of Development: Application for Listed Building Consent - Replace chimney pots. Grange Farm Cottage, Saxham Street, Stowupland, Suffolk IP14 5DA: Listed Building Consent has been GRANTED.

DC/21/05431 - Proposal & Location of Development: Householder Application - Erection of Victorian style greenhouse in the rear garden and replacement chimney pots.

Grange Farm Cottage, Saxham Street, Stowupland, Suffolk IP14 5DA: Planning Permission has been GRANTED.

DC/21/06402 - Proposal & Location of Development: Householder Application - Erection of first floor rear extension. 31 Trinity Walk, Stowupland, Suffolk, IP14 4AS: Planning Permission has been GRANTED.

9. Bio Diversity and Wildlife

Councillors noted the report from the meeting of 15th December 2021 and no comments were made.

10. The Green

The Chairman proposed that the Parish Council agrees the placement of the “no parking” signs around The Green at:

- a) The Green facing the A1120 to replace the one on the concrete ring
- b) The junction of The Green and Klondyke Cottage or the track to the Retreat depending on any additional posts being installed following the post project
- c) The entrance to Grays Close on the opposite side to the posts by the Retreat bus stop
- d) In front of the speed sign pole opposite the butchers. Lots of parking here when football on
- e) Two at the entrance to the track to Green Farm. One either side of the track
- f) On The Green opposite the entrance to Corner Farm

and a further “private track” sign is ordered for the track on the A1120 to The Paddocks to keep the wording around The Green consistent. Cllr Hayward seconded with all in favour.

11. Cemetery and Churchyard

Councillors confirmed receipt of the report and no comments were made.

- a) Cllr Hayward proposed that the Parish Council agrees a budget of up to £750 for the planting of the hedging to the rear of the cemetery and that it is paid for from the Parish CIL Fund. Cllr Johnson seconded with all in favour.
- b) The Chairman proposed that the Parish Council agree the purchase of two tawny owl and two exterior barn owl boxes at a total cost of £250.00. Cllr Bridges seconded with all in favour.
- c) The Chairman proposed that the Parish Council agrees that a MSDC Locality application is made to fund the boxes. Cllr Bridges seconded with all in favour.

12. Annual Parish Meeting

It was agreed that a date and venue would be discussed at the March meeting. A localised format for the meeting engaging with groups and organisations from the village displaying work from the past year.

13. Queens Jubilee

The Chairman proposed that the Parish Council confirms their involvement in the Queens Platinum Jubilee Beacon lighting event. Cllr Johnson seconded with all in favour.

14. Village Walk Leaflet

Councillors discussed producing a revised village walk leaflet. It was agreed that the District Council are contacted to ask if the locality budget fund could be transferred to promote the Trim Trail.

15. Speed Watch

Councillors discussed the proposal for a new speed indicator device for the village. It was agreed to contact Stowmarket Town Council to enquire what they would charge to move a Sid Device on behalf of the village.

16. Chairman

Councillors confirmed receipt of the report and no comments were made.

- a) The Chairman proposed that the Parish Council accept the quote of £830 for the work on the signs for around The Green and that this work is funded by Parish CIL. Cllr Melhuish seconded with all in favour.
- b) The Chairman proposed that the Parish Council accept the quote of £460 to refurbish the cemetery bench. Cllr Hayward seconded with all in favour.
- c) The Chairman proposed that the Parish Council accept the quote of £570 for a concrete base for an existing bench at the cemetery. Cllr Bridges seconded with all in favour.
- d) The Chairman proposed that the Parish Council accepts the quote of £390 to rehang and paint the churchyard gates. Cllr Hayward seconded with all in favour.
- e) The Chairman proposed that the Parish Council accepts the quote of £60.00 to reinstate the damaged posts on Thorney Green. Cllr Johnson seconded with all in favour.
- f) The Chairman proposed that the Parish Council accepts the quote of £860 for a concrete base for the wheelie bin housing and this is funded by a grant application to the Mid Suffolk District Councillor Locality Budget. Cllr Melhuish seconded with all in favour.
- g) The Chairman proposed that the Parish Council agrees to give Bloor Homes 14 days to respond to a final email regarding the landscaping at Trinity Meadows on phases 1 and 2 before referring this to MSDC Enforcement. Cllr Johnson seconded with all in favour.
- h) The Chairman proposed that the members agree that Cllrs Studd and Stevens be given authority to write the action request for the MSDC Planning Portal and that District Councillor Welham be asked to intervene on behalf of the Parish Council. Cllr Hayward seconded with all in favour.

17. Clerk

Councillors noted the clerk's report and no comments were made.

18. Finance

- a) Councillors noted the receipts received since the last meeting

| Receipts | Cheque / BACS / SO | | Value £ |
|----------|--------------------|--------------------|------------|
| Cemetery | BACS | Co-op Funeral Care | 660.00 |
| | | | 660.00 |

- b) Cllr Johnson proposed to authorise the February payments. Cllr Melhuish seconded with all in favour.

| Expenditure | Cheque / BACS / SO | | Net | VAT | Total |
|---------------|--------------------|---------------------|----------|--------|----------|
| Salaries | BACS | M HAWKINS | 269.27 | | 269.27 |
| Salaries | BACS | C PIZZEY | 922.54 | | 922.54 |
| Salaries | BACS | D Long | 193.05 | | 193.05 |
| Expenses | BACS | C PIZZEY | 31.99 | 2.40 | 34.39 |
| CIL | BACS | SP Trees | 4,150.00 | | 4,150.00 |
| Cemetery | BACS | Mini Waste | 141.67 | 28.33 | 170.00 |
| Dog Bin | BACS | MSDC | 13.38 | 2.68 | 16.06 |
| CIL | Bacs | NJS Joinery | 818.09 | 163.62 | 981.71 |
| Web | Bacs | MPM | 264.19 | | 264.19 |
| Cemetery | Bacs | Social Gardener | 50.00 | | 50.00 |
| Bio Diversity | BACS | Stowmarket Men Shed | 135.00 | | 135.00 |
| | | | 6,989.18 | 197.03 | 7,186.21 |

- c) Cllr Bridges proposed that the Parish Council accepts the quote of £70.00 from RSA Pest Management Services for the removal of the moles in the Play Park. Cllr Melhuish seconded with all in favour.
- d) Cllr Hayward proposed that the Parish Council accepts the quote of £264.19 from MPM Computer Consultancy for the Parish Council Domain and email hosting. Cllr Johnson seconded with all in favour.

19. Correspondence

Councillors to note correspondence already circulated and consider any action.

- a) Resident – Football Pitch: This has been actioned by the Village Hall Management Committee.
- b) Resident – Gritting: Information only.
- c) MSDC – Spring Clean Suffolk 2022: Councillors agreed to refer to The Greens Working Group.
- d) St Elizabeth Hospice – Open Gardens 10th July: Councillors agreed that a small open sided gazebo could be erected on The Green.

- e) Resident – Accident A1120/B1115: The Chairman agreed to write to the resident to share the Parish Councils’ sympathies following his accident.
- f) United Response – Village Green: Councillors suggested that they contact the Retreat or Village Hall to use their land.
- g) Resident – A1120: Councillors agreed that the A1120 is an escape lorry route and to enquire with Highways England to have an “ignore your sat nav” signage.
- h) Telstar – Grant Contribution: Information only.

20. Dates of next meetings

- a) Finance and Policy is scheduled for Thursday 24 February 2022 at 7.30pm at URC Church Hall
- b) Full Parish Council is scheduled for Thursday 3 March 2022 at 7.30pm at URC Church Hall

21. The Councillors resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed.

Staff issues.

Meeting closed 21.45