

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 9th September 2021

Present: Cllrs Laura Beeson, Debra Melhuish, Sally Reeves (Chairman), Ray Studd and Jerry Voden

In attendance: Claire Pizzey (Clerk) District Councillor Rachel Eburne and Keith Welham and 4 members of the public

The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

1. Apologies for Absence

- a) Apologies were received from Cllrs Hayward, Johnson and Murton.
- b) Councillors voted to accept these apologies.

2. Declarations of Interest

There were no Councillors' Declarations of Local Non-Pecuniary Interests in subsequent agenda items.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor's confirmed receipt of the minutes. Cllr Studd proposed to accept the minutes of August 12th 2021 as a true record of the meeting and decisions made. Seconded by Cllr Voden with all in favour the Chairman signed and dated all pages.

5. Matters of report

- **Sandbags:** Agenda item.
- **Track at Mill Cottages:** In light of the SRS. Green Committee to look at in their August meeting.
- **Cycle Prohibited Signs:** Signs have been erected.
- **Compulsory Purchase Order:** Planned for later in the year.
- **Quotations for the construction of a 1.5 meter footpath from The Green opposite Willow Wood to Willowcroft Thorney Green Road:** Quotes to be sought.
- **Safer Route to School:** See Clerks report.
- **Enforcement Application (4697/16) dwelling on Gipping Road:** Chairman's report.
- **No Parking on The Green signs:** Awaiting delivery of completed signs.
- **Quotes for post:** Agenda item.

- **Quotes for ditch and hedge work at allotments:** Clerk report.
- **Speedgun quotes:** Speed gun has arrived.
- **Queens Platinum Jubilee Celebration June 2022:** Advert has been placed in Telstar and on Facebook.
- **Clearance of plot 1 & 2 allotments:** Awaiting date from Contractor.
- **Bus Stop Markings:** Awaiting date.
- **A1120 Co-op Crossing:** See Chairman's report
- **Rights of Way Cutting Programme 2021:** Cut of all footpaths has been carried out.
- **Letter of complaint to SCC regarding footpaths:** No response.
- **Enforcement reports Co-op lorries:** Chairman's report.
- **Letter to High School regarding FP32:** A letter has been sent to the Headmaster of the High School to ask for his assistance.
- **Litter Picker:** Clerks report.
- **MSDC Application Cemetery hedge:** An application was made to MSDC for the hedge.
- **Cemetery quotes:** Contractor has been advised of the work and dates for completion of will follow.
- **Amended Cemetery Maintenance Agreement:** Agenda item
- **MSDC Application allotment hedge:** An Application was made to MSDC for the hedge.
- **Landex Developers ditch at cemetery:** Clerks report.
- **SID Device Church Road:** Traffic Signals Officer from Suffolk Highways has advised that it is included in the removal of hardware but no date is confirmed.
- **Playpark Hedge:** Work completed.
- **Amendments to Financial Regulations:** The Finance and Policy committee will make a recommendation to the Full Council after their September meeting.
- **Bowls Club Hedge:** Communication has been made with the Play park Contractor.
- **Quote for footpath Thorney Green:** Awaiting quote.

6. Public Forum: A resident enquired if there was any update on the broken pipe between the Paddocks and the High School and reported concerns over dogs being off a lead and fouling on their property. A resident reported that the strimming had still not been carried out by the grass contractor between FP38 and ditch or hedge from The Green to the School Playing field.

7. To receive reports from the County & District Councillors

Members confirmed receipt of the District Council and County Council Reports.

The County Councillor highlighted:

- Updated members on a request to the Cabinet Member regarding funds being made available for upkeep of footpaths and bridleways.

- Had been advised that although a motion had been put into the Conservative manifesto they would not be carrying out any improvements to cycle routes in the county.

The District Councillors highlighted:

- Still waiting feedback from the Chief Executive of MSDC following the meeting held with the Parish Council.
- Attended a meeting with the Chief Executive and Head of Planning regarding enforcement issues. It had been agreed to share a list of outstanding enforcements in the village with the Parish Council and District Councillors on a quarterly basis.
- An email from head of planning had been received about the Discharge of Conditions Application for DC/20/01435- Condition 19 (Construction Management Plan). The Construction traffic will use Oxlip Way and signs will be placed at the entrance at Gipping Road to advise of no entrance.

8. Planning

- a) Councillors reviewed and approved responses to the current planning consultations:

DC/21/04396 - Proposal: Householder application - Erection of single storey annex ancillary to main dwelling in lieu of workshop/store approved under DC/20/03262. Landscaping works to overlay grass verge to former road to form single access. Location: Elm House, Stowmarket Road, Stowupland, Suffolk IP14 4DS. Cllr Studd proposed that the Parish Council OBJECTS to this application for the following reasons:

- The overlaying of grass on the road which is part of the Highway has stopped motorists using this as a safe parking place whilst using the Post Box. Now they will have to stop in the ever busier B1115 to post their mail causing a possible highway hazard.
- We note that the proposed work on the access has already be completed. The road was also used as access to the new next door property Hanbury House which has built a new access onto the B1115 this is currently also without planning permission.

Elm House already has plans for one annex to the main residence the Dairy this could be modified to create the Granny Annex. Comment to be made that if the plans are approved the Parish Council would ask for the following condition to be applied to the single storey annex:

SPECIFIC RESTRICTION ON DEVELOPMENT: OCCUPATION RESTRICTION

- This permission shall only authorise the use and occupation of the accommodation for purposes incidental and ancillary to the principal dwelling known as Elm House and does not permit the use of the accommodation for a separate household.

- Reason - The proposed annexe constitutes a physically separate unit of dwelling accommodation which would not be acceptable under the established policies of Local Plan and NPPF and having regard to its particular relationship with the principal dwelling and the potential for noise, activity and disturbance detrimental to the amenity of that principal dwelling were the development to be occupied as an unrelated dwelling i.e. long term rental, short term holiday let etc.

Cllr Voden seconded with all in favour.

DC/21/04608 - Proposal: Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning 1990 - Severance of garden and erection of 2 No dwellings. Location: 20 Saxham Street, Stowupland, Suffolk, IP14 5DA: Cllr Studd proposed that the Parish Council SUPPORTS the application. Cllr Voden seconded with all in favour.

DC/21/04833 - Proposal: Householder Application - Erection of single storey side/rear extensions (following demolition of garage and buildings). Location: 27 Devon Road, Stowupland, Suffolk, IP14 4BZ: Cllr Studd proposed that the Parish Council SUPPORTS the application. Cllr Voden seconded with all in favour.

DC/21/04774 - Proposal: Application for Listed Building Consent. Removal of modern attic structure and reinstatement of historic pargetting plate. Removal of glued and screwed oak frame repairs to bathroom south gable. Replacement with appropriate jointing and alignment. Installation of new bathroom window. Location: Pendle Cottage, Church Road, Stowupland, Suffolk IP14 4BG: Cllr Studd proposed that the Parish Council makes no comment. Cllr Voden seconded with all in favour.

b) Councillors noted the decisions issued by Mid Suffolk District Council:

DC/21/03394 - Proposal & Location of Development: Full Planning Application - Change of use of the first floor of the public house to a beauty salon (retrospective application) The Crown Inn, Church Road, Stowupland, Suffolk IP14 4BQ: Planning permission was GRANTED.

DC/21/03972 - Proposal & Location of Development: Householder Planning Application - Erection of a single storey lean-to side extension to cartlodge. Hanbury House, Stowmarket Road, Stowupland, Stowmarket Suffolk IP14 4DS: Planning permission was GRANTED.

9. Allotment Officer

Councillors confirmed receipt of the report from the Allotment Officer and no comments were made.

- a) Cllr Voden proposed that the Parish Council agrees that a Parish CIL application of £4,150 is made for the work to clear the ditch and cut the back hedge that runs along the B1115. Cllr Melhuish seconded and all in favour.

- b) Cllr Voden proposed that the Clerk writes to the tenant of plots 14/15. Cllr Beeson seconded with all in favour.

10. Cemetery and Churchyard

Members confirmed receipt of the report from the Cemetery and Churchyard Officer and no comments were received.

- a) The Chairman proposed that the Parish Council agrees a budget of £120.00 for the purchase of native daffodil bulbs. Cllr Beeson seconded with all in favour.
- b) The Chairman proposed that the Parish Council accepts the amendments to the Maintenance Agreement with point 13 taken out. Cllr Studd seconded with all in favour.

11. Sandbags

Cllr Beeson proposed that the Parish Council agrees a contribution of £800 for the removal of the sandbags. Cllr Melhuish seconded with all in favour.

12. Environment and Greens Sub-Committee

Members confirmed receipt of the report and no comments were received.

- a) It was agreed that the Parish Council waits for a further quote for the post trial project on Thorney Green and Gipping Road before a decision is made.
- b) It was agreed to wait for some top soil to become available in the village to fill in the hole on The Green outside Willowcroft where the willow tree was removed.
- c) Cllr Beeson proposed that the Clerk contacts the Water Authority is contacted to report the broken and misplaced hydrant markers. Cllr Melhuish seconded with all in favour.
- d) Cllr Beeson proposed that quotes are sought for cutting back the trees along the side of The Green up to Corner Farm. Cllr Melhuish seconded with all in favour.
- e) Cllr Beeson proposed that the Clerk contacts Network Power to report the ivy growing on the substation outside Corner Farm. Cllr Melhuish seconded with all in favour.
- f) Cllr Beeson proposed that the Clerk writes to the owner of The Retreat regarding the repair to the access. Cllr Melhuish seconded with all in favour.
- g) Cllr Besson proposed that the Parish Council agrees a Volunteer morning every quarter in 2022 for work on The Green. Cllr Melhuish seconded with all in favour.

13. Bio-Diversity and Wildlife Working Group

Councillors confirmed receipt of the report and no comments were received.

- a) The Chairman proposed that the Parish Council agrees the 3 areas of The Green to be designated as Wildlife Meadow areas and that the Wildflower and Biodiversity Working Group can plant native bulbs and flowers and manage the areas. Subject to discussing what to include on the grass cutting schedule. Cllr Beeson seconded with all in favour.

- b) It was agreed that the Bio-Diversity and Wildlife Working Group put on hold the request to apply to SCC to have the area around the village sign at the junction with the A1120 designated as a Wildlife Meadow area until more information has been received around the road improvements.
- c) The Chairman proposed that the Parish Council applies for a District Council Locality Budget of £700 for the working group projects. Cllr Beeson seconded with all in favour.

14. Chairman's report

Councillors confirmed receipt of the report.

- a) The Chairman proposed that the Parish Council agrees that the plans for the Taylor Wimpey development are an agenda item for the October Parish Council meeting to discuss any issues and resolve how the Parish Council may want to progress with the developers. Cllr Beeson seconded with all in favour.
- b) The Chairman proposed that the Parish Council accepts a meet with the team from Taylor Wimpey. Cllr Beeson seconded with all in favour.
- c) The Chairman proposed that the Parish Council monthly meetings are moved to the 1st Thursday of the month from the November 2021 meeting. All meetings from then on to be held at the URC Chapel. Cllr Beeson seconded with all in favour.

15. Clerks report

Councillors confirmed receipt of the report and no comments were made.

16. Councillor's report

Cllr Voden reported that the Speed Watch team had been out that day and thanked the Chairman for ordering the new speed gun.

17. Finance

- a) Councillors noted the receipts received since the last meeting

Receipts	Cheque / BACS / SO		Value £
Cemetery	BACS	Andrew Bingham	125.00
Cleansing Grant	BACS	MSDC	810.81
			935.81

- b) Cllr Beeson proposed to authorise the September payments. Cllr Melhuish seconded with all in favour

Expenditure	Cheque / BACS / SO		Net £	VAT £	Total £
Salaries	BACS	M HAWKINS	269.07		269.07
Salaries	BACS	C PIZZEY	1,056.53		1,056.53
Expenses	BACS	C PIZZEY	63.21	2.40	65.61

Expenses	BACS	C PIZZEY (ICO Renewal)	40.00		40.00
Insurance	BACS	BHIB	1,206.27		1,206.27
Audit	BACS	PKF Little John	400.00	80.00	480.00
Grass Cutting	BACS	Top Garden	630.00	126.00	756.00
Solicitors	BACS	Birketts	500.00	100.00	600.00
Village Maintenance	BACS	Town & Village Landscape	195.00		195.00
Village Maintenance	BACS	Town & Village Landscape	275.00		275.00
Misc.	BACS	JRB Enterprise	£ 53.30	£ 10.66	£ 63.96
Hall Hire	BACS	Bowls Club	£ 30.00		£ 30.00
			4,703.38	319.06	5,022.44

18. Correspondence

Councillors to note correspondence already circulated and consider any action.

- a) Resident – Bin Thorney Green: It was agreed to write to the resident to advise of the action that the Parish Council are looking to put in place. As is h) below.
- b) Resident – Footpaths: No action.
- c) Stowupland Falcons – Request to use The Green: Councillors agreed to allow permission for the use of The Green on Saturdays and Sundays and to remind them that they are responsible for ensuring there are no vehicles parked on The Green or obstructing footpaths and the Sundays matches to be finished by 12.30pm.
- d) Community Action Suffolk – Suffolk Community Restart: No action.
- e) MSDC – Gambling Act Consultation: No action.
- f) MSDC – Hackney carriage, private hire operator, vehicle and driver policy consultation: No action.
- g) Community Football – Request to use The Green: Councillors agreed that permission was given to use The Green.
- h) MSDC – Welcome back funding: Councillors agreed to apply to the fund for 2 wheelie bin housing units to assist with the problem of the rubbish on Thorney Green. As is a) above.
- i) SALC – Invitation to attend meeting about Festival of Suffolk: No action.

19. Dates of next meeting

- a) Finance and Policy is scheduled for Thursday 23rd September 2021 at 7.30pm at the URC Church Hall
- b) Full Parish Council is scheduled for Thursday 14th October 2021 at 7.30pm at Stowupland Bowls Club

Meeting closed 20.51