

STOWUPLAND PARISH COUNCIL  
Minutes of the Virtual Meeting of the Parish Council held on 11<sup>th</sup> February 2021 via VIDEOCONFERENCE

Present (by video): Laura Beeson, Philip Deal, John Hayward, Laura Johnson, Debra Melhuish, Sally Reeves (Chairman), Ray Studd, Jerry Voden, Keith Welham, Claire Pizzey (Clerk), District Councillor Rachel Eburne and 1 member of the public

1. **To receive and consider apologies for absence (in accordance with Schedule 12 of the Local Government Act (1972)):** None received.
2. **To receive written reports for information only from the District and County Councillors:** The members confirmed receipt of the District Council Report District Councillor Rachel Eburne highlighted:
  - The emptying of bins has been delayed this week due to the bad weather.
  - A proposal for greater community involvement in Gateway 14 is being put forward next week.
  - A briefing was held on the census which is due to take place in March 2021.No report was received from County Councillor Gary Green.
3. **To receive declarations of interest in accordance with the Council's Code of Conduct for the items on the agenda:** None received.
4. **To consider any written requests for dispensations relating to disclosable interests:** None received.
5. **To consider and approve the minutes of the Parish Council meeting of January 14<sup>th</sup> and 21<sup>st</sup> 2021 as a true record:** All Councillor's confirmed receipt of the minutes. Cllr Beeston proposed to accept the minutes of January 14<sup>th</sup> 2021 as a true record of the meeting and decisions made and that delegated authority is given to the Chair to sign the minutes outside of the meeting. Seconded by Cllr Johnson with all in favour. Cllr Studd proposed to accept the minutes of January 21<sup>st</sup> 2021 as a true record of the meeting and decisions made and that delegated authority is given to the Chair to sign the minutes outside of the meeting. Seconded by Cllr Deal with all in favour.
6. **Matters of report:** The members confirmed receipt of all matters of report from the previous meeting:
  - **Sandbags:** Awaiting a date for the removal of the sandbags and confirmation of a better solution.
  - **Track at Mill Cottages:** This will be looked at after the Safer Route to School completion.
  - **SID Device:** It has been agreed to delay the use of the SID device until after the latest lockdown.
  - **Incorrect markings for bus stop along Thorney Green:** County Councillor Gary Green has advised that the response has been sent back to highways and will be sorted but no current time line has been given.
  - **Jubilee Bench:** Awaiting a quote for the work.
  - **New gates at Cemetery:** Barking Forge have advised that the gates will be fitted in January 2021.
  - **Cycle Prohibited Signs:** Awaiting information from Suffolk Highways regarding the cost of the signs.
  - **Footpath beside Gipping Road:** No further update.

- **Compulsory Purchase Order:** It had been agreed that the Clerk obtains some quotes from a Chartered Surveyor and it was agreed to wait for the Chairman's return.
- **Stump Grinding work in cemetery:** Awaiting date from Contractor.
- **New dog Bin at footpath 3:** Agenda item.
- **Hunters Moon Track:** Work has been completed.
- **Bench opposite Willow Wood:** Bench to be ordered.
- **Quote for headstone repairs:** To be actioned.
- **Complaint Sixth Form Centre High School:** Agenda item February.
- **Quote for the repair to the wooden junior multi play equipment:** Awaiting a quote for the work
- **Signage for Basketball area:** Signage has been ordered.
- **Quote for tree surgery in Play Park:** To be actioned.
- **Letter to owner of Retreat regarding access repair:** Letter has been sent.
- **Quotes for the cleaning of bus shelters:** Awaiting date from contractor.
- **Quote for the work to the dog bins:** Agenda item.
- **Retreat Pond and footpath:** Quotes to be sought and a CIL bid made for Parish PIIP.
- **Quotations for the construction of a 1.5 meter footpath from The Green opposite Willow Wood to Willowcroft Thorney Green Road:** Quotes to be sought by the end of March 2021.
- **Investigation of Fit Villages and Most Active County Projects:** The Clerk has made contact is awaiting information form the organisations.
- **Quotation and costs for the extension of the Trim trail route with fitness equipment:** Future work.
- **Quote for work to clear basketball area of leaves, weeds and sapling growth:** Work completed.
- **Heritage leaflets:** Locality grant has been received. Cllr Welham and Clerk to seek draft leaflet for PC to approve.
- **Meeting with PROW officer at footpath 32:** This had been put on hold until after lockdown 3.0

7. **Public Forum:** Nothing to report.

8. **To discuss and agree the quote and advice provided for the general maintenance required around the village:**

1. Cllr Hayward agreed to accept the quote from Town and Village Landscapes of £150 for the erection of a new dog bin at FP3. Cllr Beeson seconded and all were in favour.
2. Cllr Beeson proposed that a quote is obtained to remove the piece of play equipment that can be no longer repaired. Cllr Hayward seconded and all were in favour.

3. The Chairman proposed to accept the quote from Town and Village Landscapes of £195.00 to secure the new bench at The Green opposite Willow Wood. Cllr Melhuish seconded with all in favour. One Councillor abstained.
  4. Cllr Deal proposed to accept the quote from Town and Village Landscapes of £80.00 to remove the dog bin at Trinity Walk bus shelter. Cllr Beeson seconded with all in favour.
  5. Cllr Hayward proposed to accept the quote from Town and Village Landscapes of £150.00 to remount the dog bin at the footbridge next to Retreat pond. Cllr Beeson seconded with all in favour. One Councillor abstained.
  6. Cllr Melhuish proposed to accept the quote from Town and Village Landscapes of £150.00 to remount the dog bin at the kissing gates through to the High School. Cllr Welham seconded with all in favour. One Councillor abstained.
  7. Cllr Studd proposed to accept the quote from Town and Village Landscapes of £650.00 to remove the bench on the footpath between the Butchers and Grays Close. Cllr Hayward seconded with all in favour.
  8. Cllr Deal proposed to accept the quote from Town and Village Landscapes of £195.00 to secure a new bench on the footpath between the Butchers and Grays Close once the Council has agreed on the funding and type of bench required. Cllr Johnson seconded with all in favour.
9. **To discuss the post-trial project at Thorney Green and discuss and agree action to protect The Green at Gipping Road adjacent to the Butchers:** *Thorney Green:* Members discussed the post-trial at Thorney Green. Councillors felt that the trial had been a success but consideration needs to be given to the type of post to be used for the remainder of project. Cllr Welham proposed that the post trail project at Thorney Green is put on hold until such time as the Council hears back from Suffolk Highways in relation to the sandbag removal work. Cllr Studd seconded, with 7 Councillors in favour and 2 against. *Gipping Road:* The members discussed the issue with the state of The Green at Gipping Road. Cllr Welham proposed that the Parish Council investigates the cost of erecting posts along Gipping Road approximately 5 cars length either side of the butchers track and contact is made with the Butchers to consider placing the same posts along their track that leads to the shop. Cllr Studd seconded with 6 in favour 3 against. It was agreed to obtain quotes for 150mm x 150mm x 1100mm shamford softwood posts, with reflectors, spaced at approx. one and half cars apart. Cllr Welham and the Clerk to obtain quotes.
10. **To discuss and agree action following the response from SCC Complaints Team:** Cllr Welham proposed that the Parish Council asks the Local Government and Social Care Ombudsman to review our complaint. Cllr Deal seconded with all in favour.

**11. To discuss the correspondence received from James Bailey representative of Taylor Wimpey regarding**

**Land South of Stowmarket Road and agree action:** Cllr Beeson proposed that a meeting is arranged with James Bailey. Cllr Hayward seconded with all in favour. It was agreed that the Chairman, Cllr Studd along with the District Councillors attend the meeting.

**12. To note the report on Celandine Close, Trinity Meadows:** The Chairman reported on the complaints that had been made by residents in connection with the land that runs alongside footpath 52. The Clerk has confirmed with Bloor Homes that this piece of land is open public space and available for anyone to use.

**13. To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**

1. **DC/21/00407: APPLICATION FOR OUTLINE PLANNING PERMISSION - Proposal:** Hybrid Application for the phased employment-led redevelopment of Land at Mill Lane, Stowmarket (Gateway 14) including: Full Planning for site enabling works phase comprising, ground remodelling, utility diversions, installation of framework landscaping, creation of new footpath links, installation of primary substation, highways works including stopping up of Mill Lane, new all modes link from the A1120 Cedars Link to Mill Lane, new footway cycleway over the existing A1120 overbridge, installation of toucan crossing on the A1120 Cedars Link, footpath connection to the Gipping Valley Way, foul and surface water drainage infrastructure, outfalls and associated works: Outline Planning Permission (all matters reserved, except for access) for the erection of buildings comprising employment and commercial use, open space and landscaping, car and cycle parking, highway works, and other associated works. **Location:** Gateway 14, Land between The A1120 And A14, Stowmarket, Suffolk: The Parish Council resolved to OBJECT to the application and to make the following comment:
  - No vehicles associated with the construction works to use A1120 through Stowupland
  - No deliveries to or from units within the development to use A1120 through Stowupland
  - All possible landscaping and planting to be completed before construction of any of the business units commences.
2. **DC/21/00513: Proposal:** Householder Application - Erection of 1.5 storey side extension to form attached double garage with bedroom over (following removal of existing outbuilding). **Location:** 2 Gipping Cottages, Gipping Road, Stowupland, Stowmarket, Suffolk, IP14 4BB: The Parish Council resolved to SUPPORT the application.
3. **DC/21/00568: Proposal:** Householder Application - Erection of single storey rear extension with roof lanterns and insertion of new door and window to west elevation (following removal of

existing conservatory. **Location:** 5 Hawthorn Close, Stowupland, Stowmarket, Suffolk, IP14 4DQ:

The Parish Council resolved to SUPPORT the application.

**14. To agree that The Trim Trail Working Group applies to The Matthew Good Foundation for a “Grant for Good Fund”:** It was resolved that the Trim Trail Working Group could apply to the Matthew Good Foundation for a “Grant for Good Fund.”

**15. To note the Clerks report:** The members noted the clerk report and no comments were made.

**16. To receive Councillor Reports:** Cllr Studd reported the following in relation to the Thorney Green Road Development:

- Lorries leaving the site are leaving left via Thorney Green Road and not exiting via the B1115
- The site access on Thorney Green Road should no longer be in use
- The Contractors were seen to be pumping water from the site into the ditch along Thorney Green Road
- They are starting work before 8.00am
- Sweeper vehicle is turning round in the driveways of residents of Thorney Green Road
- Asphalt delivery lorries are parking on the footpath in Thorney Green Rd and have damaged the surface and thus forcing pedestrians into the road.

District Councillor Welham reported that the enforcement officer has been contacted about these issues. Cllr Murton reported that Footpath 32 was cleared by Mike Hawkins and his son and asked if the Parish Council could report their thanks to them in Telstar. The Chairman agreed to include this in her next column. The Chairman reported a broken footpath market on FP39. Cllr Murton to report on the portal.

**17. To note summary of correspondence received before the meeting and consider any action:**

1. To note correspondence a resident regarding CIL Money spending ideas: It was agreed to respond to advise the resident that once lockdown is lifted the Parish Council would look at the styles around the village and will discuss the issue further.
2. To note correspondence from MSDC Waste Management Officer regarding recycling campaign: Information only
3. To note correspondence from MSDC regarding update on the Joint Local Plan: Information only.
4. To note correspondence from Telstar Committee: Information only.
5. To note correspondence form a resident regarding The Green, Thorney Green Road: It was agreed to respond to the resident to advise that this issue has been taken up by the MSDC Enforcement Officer along with other issues.
6. To note correspondence form WI regarding planting a tree: It was agreed to respond to the WI to approve the planting of a tree in a location to be decided in the cemetery and ask that they

wait to do this in the autumn and understand that they will need to be responsible to water for the first year of its life.

7. To note correspondence from a resident regarding the bin next to the bus shelter opposite the chip shop: It was agreed to write to the Chip Shop owner once again to advise that following complaints from residents we ask that he provides an adequate bin for the shop. A socially distanced meeting will be arranged with the Community litter Picker once lockdown has eased to discuss the needs of bin requirements around the village.

**18. To approve and authorise February payments (BACS, DD and cheque payments:**

Expenditure	Cheque / BACS / SO		Net £	VAT £	Total £
Salaries	BACS	M Hawkins	261.51		261.51
Salaries	BACS	C Pizzey	905.74		905.4
Expenses	BACS	C Pizzey	50.27	2.40	52.67
Cemetery	BACS	Joe Hearn	20.00		20.00
Misc	BACS	JRB Enterprise (Poo bags)	53.30	10.66	63.96
			1,290.82	13.06	1,303.88

Cllr Hayward proposed that the payments be made. Cllr Melhuish seconded and all were in favour.

**19. Dates of next meetings:** Members are asked to note that the next Parish Council meeting:

1. Trim Trial Working Group is scheduled for 18<sup>th</sup> February 2021 via zoom commencing at 7.30pm
2. Full Parish Council is scheduled 11<sup>th</sup> March 2021 2021 via zoom commencing at 7.30pm
3. Finance and Policy is scheduled 18<sup>th</sup> March 2021 via zoom commencing at 7.30pm

Meeting closed 21.19pm