

# STOWUPLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on 12 March 2020 in the URC Church Hall

Councillors Present: Laura Beeson, Laura Johnson, Paula Murton, Sally Reeves (Chair), Jerry Voden, and Keith Welham

In Attendance: Claire Pizzey (Clerk) and 1 members of the public

The Chairman declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

1. **To receive reports from the District and County Councillors:** The District Council report was distributed to members prior to the meeting. District Councillor Keith Welham highlighted:
  - A meeting had been held with the MSDC Planning Officer for the site at Thorney Green Road and meeting has been arranged with Linden Homes and the Chairman of the Council, Clerk and the District Councillor next Tuesday.
2. **To receive and consider apologies for absence (in accordance with Schedule 12 of the Local Government Act (1972):** Apologies were received from Cllrs Deal, Hayward, Studd, District Councillor Rachel Eburne and County Councillor Gary Green. The members noted the apologies.
3. **To receive declarations of interest in accordance with the Council's Code of Conduct for the items on the agenda:** None.
4. **To consider any written requests for dispensations relating to disclosable interests:** None received.
5. **To consider and approve the minutes of the Parish Council meeting of February 13 2020 as a true record:** All Councillor's confirmed receipt of the minutes. Cllr Welham proposed to accept the minutes of 13 February 2020 as a true record of the meeting and decisions made. Seconded by Cllr Voden with all in favour the Chairman signed and dated all pages.
6. **Matters of report:** The members confirmed receipt of all matters of report from the previous meeting:
  - **Ditch along Columbyne Close:** The Contractor has been to look at ditch but unable to carry out the work due to the height of the water in the ditch.
  - **Sandbags:** The Sandbags are deteriorating and awaiting an update from Councillor Gary Green.
  - **Track at Hunters Moon:** The Contractor has been unable to carry out the work due to the bad weather. They have provisionally booked the work in for the Easter holidays in April.

- **Track at Mill Cottages:** Will be looked at after the Safer Route to School completion at the end of May 2020.
- **Meeting with Suffolk Highways regarding traffic safety on A1120 at the Co-op Service Station:** Awaiting the completion of the feasibility survey report.
- **Traffic Count B1115/A1120 junction:** The Clerk has reported on the SCC portal still no response from Highways. Report reference number is: 00264431 – 02.01.2020. It was agreed to forward this to Councillor Green to follow this up.
- **Digital compliant:** The Clerk and Chairman are attending a SALC Website training in March.
- **The Green by Butchers:** Awaiting a Green inspection.
- **Works to trees on The Green:** Agreement was given with regards to the trimming of vegetation around the edge of The Green, the Contractor asked if he could defer this due to the ground conditions. In order to avoid bird nesting restrictions, the earliest the work could be carried out is 1<sup>st</sup> September.
- **Flooding Thorney Green Road:** The Clerk has reported on the SCC portal they have advised that this has been added to an inspection programme.
- **SID Device:** Still awaiting response from manufacturer having chased them several times during the month.
- **Dropped Kerb at Maple Road:** The Clerk contacted Suffolk Highways and they provided the latest plan (copy attached) that does not show a dropped kerb. Suffolk Highways are happy with the work carried out to date is correct.
- **Incorrect markings for bus stop along Thorney Green:** The Highways Officer has been out to site and they are happy with the location of the road markings. They advised that they could not see how else these could have been laid.
- **Blocked drain along Gipping Road:** The Clerk reported on the SCC portal. Works completed on 27 February 2020.
- **Pothole Rendell Lane:** This had already been reported on the SCC portal by a resident and the works complete as per the SCC portal.
- **Jubilee Bench:** Awaiting quote for the repair. It was agreed to remove the broken slat while awaiting the quote.
- **Letter to PCC re closed Churchyard:** Letter has been written along with copies of the documents which will be presented at the next PCC meeting.
- **Annual Parish Meeting:** Agenda Item
- **Fallen Tree outside Colne Cottage:** To be actioned.
- **Sandbags:** The Clerk reported on the SCC portal. No response to date.

- **Bus Service:** Passenger Transport Department advised that the Thursday contract has been extended to the end of August. Nothing has been received from Bloor regarding the use of the section 106 money. First Buses have given us prices for a Stowupland service run off the back of a school bus, but obviously that would be the wrong times for concessionary pass users. We are currently working with them to put together a better option that could be funded from the “Supporting local bus services” grant we are expecting to get from Central Government this year but haven’t got anything confirmed yet.
  - **Mud at Bloor Homes:** The Clerk has sent an email to the site Manager about the state of Church Road.
  - **Track at Trinity Walk:** No action to date. Cllr Welham agreed to move this forward.
  - **Drain outside village Hall:** The Clerk reported this on the SCC portal and they have advised that the work will be completed within 20 days.
7. **Public Forum:** A resident thanked Cllr Voden for retrieving the personal items that had been removed from her families’ grave the previous month.
  8. **To receive the Internal Control Statement for Year ending 31 March 2020:** The member’s confirmed receipt of the statement. Cllr Murton proposed that the Internal Control Statement for year ending 31 March 2020 is accepted. Cllr Welham seconded with all in favour.
  9. **To approve the plan for the new gate at the second entrance of the cemetery and agree that quotes are sought for the work:** The members confirmed receipt of the plan and comments received from members. Cllr Johnson proposed that the plan for the new gate is accepted and quotes are sought for the work. Cllr Voden seconded and all were in favour.
  10. **To agree the removal of the ash tree and shrubs from the frontage and the erection of ranch style fencing to replace and quotes are sought for the work:** Cllr Johnson proposed that quotes are sought for the removal of the ash tree and shrubs from the front of the cemetery and ranch style fencing to replace. Cllr Welham seconded and all were in favour.
  11. **To agree the recommendation made by the PIIP Sub-Committee to accept the application for £56,444 made by the Footpath Project and to write to the applicants of the other bids made to advise that consideration will be made after the end of April 2020:** Cllr Welham proposed that the bid of £56,444 for the footpath Bid is agreed. Cllr Voden seconded and all were in favour.
  12. **To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**
    1. **DC/20/00771** - Proposal: Full Planning Application – Erection of 1No. Detached dwelling.  
Location – Oakview, Saxham Street, Stowupland, IP14 5DA: The members confirmed receipt of

the application. It was agreed to make the following comment. Stowupland Parish Council supports the application as it appears to meet the requirements of our Neighbourhood Plan as an infill within the settlement boundary. The Parish Council would like to see as part of the application, covered cycle storage for 2 bikes and an electric vehicle charging point, as most new developments are now providing these. The Parish Council are also surprised that there is no garage as part of the application. The Parish Council also note a discrepancy in the application form and the plans (4 car parking places on application form and the plan only shows 3)

2. **DC/19/05317 - Proposal:** Submission of details under Outline Planning Permission 5024/16 (Allowed under Appeal Ref: APP/W3520//W/17/3184908) - Access, Appearance, Landscaping, Layout and Scale for the erection of up to 85 dwellings with associated parking, landscaping, open space and surface water attenuation. **Location:** Land to the West Of, Thorney Green Road, Stowupland, Stowmarket, Suffolk IP14 4BY **Reason(s) for re-consultation:** Amended drawing and Ecology Report Addendum received 02.03.2020
3. **DC/19/05316 - Proposal: Proposal:** Submission of details under Outline Planning Permission 0195/16 (Allowed under Appeal Ref: APP/W3520//W/17/3184909) - Appearance, Landscaping, Layout and Scale for residential development of up to 58 dwellings and a new vehicular access off the B1115 **Location:** Land To The West Of, Thorney Green Road, Stowupland, Stowmarket Suffolk IP14 4BY **Reason(s) for re-consultation:** Amended drawing and Ecology Report Addendum received 02.03.20: Cllr Welham proposed that a response is made to application 2 & 3 above after the meeting is held with Linden Homes in regards to the cycle and pedestrian path, the landscaping area South of the B1115 and that no construction entrance on Thorney Green Road. Cllr Murton seconded and all were favour. It was agreed to investigate further the Parish Council taking over ownership of the Landscaping area on B1115 with a commuted sum and possibly taking over the maintenance of the open spaces on the site.

**13. Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:**

1. **DC/19/01947** - Full Planning Application - Erection of 53no. Dwellings with associated parking, landscaping and access arrangements. (This application represents an amendment to the part of the development approved under Outline 3112/15 and Reserved Matters DC/18/00097 in so far as: whilst it relates to 53 dwellings, 34 of these represent dwellings that have previously been approved and permission for a further 19 dwellings is being sought. In accommodating the additional 19 dwellings the layout of the remaining 34 units is to be adjusted). Land At Church Road And Gipping Road, Stowupland, Stowmarket, IP14 4BG. Mid Suffolk District Council as

Planning Authority hereby give notice that planning permission has been GRANTED in accordance with the application particulars and plans listed.

2. **DC/19/05954** - Application for removal or variation of conditions following grant of planning permission DC/19/02291 dated 30/07/2019 (Erection of stables, ménage, post and rail fencing, tack room, tractor shed and creation of new vehicular access) - To vary/remove Highway Conditions 6 and 7 (visibility splays, access, surfacing materials and gates) Land North Of Gipping Road, Stowupland, IP14 4AX. Mid Suffolk District Council as Local Planning Authority, hereby give notice that planning permission has been GRANTED in accordance with listed in section A subject to conditions.
3. **DC/20/00242** – Planning Application – Conversion of ancillary storage building to form replacement dwelling (in lieu of the lawful permanent siting of residential caravan). Land South of 2 Mill Street, Stowupland, IP14 5BJ. Mid Suffolk District Council as Planning Authority hereby give notice that planning permission has been GRANTED in accordance with the application particulars and plans listed.

**14. To agree dates for the Community Litter Picks 2020:** The Clerk reported that Cllr Deal had suggested 16 May and 19 September for Community litter picks for 2020. The members agreed the dates. The Clerk to advertise in Telstar.

**15. To receive an update on the Annual Parish meeting:** The Chairman advised that the Sports and Social Club had been booked for Thursday 7 May 2020. It was agreed to ask the SNT team, Speed watch team and Trim Trail Working Group to attend the meeting.

**16. To agree that the original footpath at Maple Road to Thorney Green is taken up and grassed:** Discussion were had around residents using the footpath when accessing the bus stop. It was agreed to look at this again once the new footpath has been laid.

**17. To agree a trial of wooden posts on both sides of Thorney Green from Mill Cottages to the A1120 and seek quotes accordingly:** The members discussed the wooden posts. Cllr Reeves proposed that contact is made to Suffolk Highways to investigate contractors, costings and report back to the Council. Cllr Murton seconded and all were in favour.

**18. To receive a report from the Clerk:** The members confirmed receipt of the Clerks report.

**19. Councillors Reports:** Cllr Johnson asked after the unauthorised signs that had been erected on the bridge at Maple Road. The Chairman advised that she had spoken to the resident who erected them and they had agreed to take them down. Cllr Murton asked if Cycle Prohibited signs at footpath 32 could be changed for Cyclist Dismount signs. The Clerk to look into this. Cllr Voden thanked all for their help with the traffic count. A report has been written and will be in the next edition of Telstar. Cllr Welham updated on the trim trail, he felt that the Green outside the butchers needs to be looked at, he

asked members to come forward with ideas for the PIIP, a meeting is needed with the County Council Cabinet member to discuss all outstanding issues, he reported damage to the verge where Contractors have been working on improving footpath 3, the clerk to contact the Footpath Officer, the new footpath along Gipping Road needs to be reported again as more glass and pottery is coming through onto the surface, the crown lifting on the tree at Hornbeam Road needs to be reported, a meeting with Bloor Homes needs to be arranged, the Chairman advised Cllr Welham that the clerk had been trying to contact them for a number of months. It was agreed that Cllr Welham would try to make contact with Bloor Homes as District Councillor. He also asked that the County Councillor updates members on actions that have happened in Stowupland and would like to put a date together to start the Den building project. The Chairman asked that this is discussed with Cllr Deal at the next Parish Council meeting. The Chairman reported that she had not been able to carry out the topple test due to the bad weather and a letter has been received back to the Village Hall from the High School who have advised that they are looking to allocate a Sixth form car park on site.

**20. To note a summary of correspondence and consider any action:**

1. To note correspondence Suffolk Highways for street lighting (the inventory has been reconciled): No action.
2. To note correspondence from a resident regarding moles: It was agreed that the Chairman would respond to the resident.
3. To note correspondence from a resident regarding making The Green a dog lead area: It was agreed that District Councillor Keith Welham would respond to the resident as the correspondence had been sent to him. He would advise that the Parish Council have considered the request and they will not be agreeing to make The Green a dog lead only area, they will not be looking to install street lighting on Thorney Green and advise that events are organised for the Community of an evening and suggest joining the Community Events Sub-Committee.
4. To note correspondence regarding plaque at cemetery: It was agreed that the blank plaque can be used and The Chairman agreed to action.
5. To note correspondence from SCC Highways regarding closure of footpaths: No action
6. To note correspondence from BMSDC Community Planning regarding designation of Old Newton and Dagworth with Gipping Neighbourhood Plan area: No action.
7. To note correspondence from BMSDC regarding referral for PCSO: No action.
8. To note correspondence from Suffolk County Council regarding information for funded school travel: It was agreed to include in Telstar.

9. To note correspondence from SCC Various Traffic Regulation Orders (sent email to members): No action
10. To note correspondence from SCC School Entrance Markings Traffic Regulation Order - Mid Suffolk (sent email to members): No action
11. To note correspondence from SALC regarding Coronavirus: No action

**21. It was resolved to make the following payments:**

Expenditure	Cheque / BACS / SO		Net £	VAT £	Total £
Community Reserve	BACS	Suffolk County Council	1,000.00		1,000.00
Salaries	BACS	M Hawkins	246.84		246.84
Salaries	BACS	C Pizzey	927.43		927.43
Expenses	BACS	C Pizzey	47.15		47.15
PAYE	BACS	HMRC	313.56		313.56
Community Events	BACS	MSDC	20.00		20.00
Donation	CHQ	Citizen Advice	500.00		500.00
Cemetery	DD	WAVE	12.07		12.07
Cemetery	BACS	Mini Waste	141.67	28.33	170.00
MISC.	BACS	Workplace Pension	95.00		95.00
Hall Hire	BACS	Stowupland Village Hall	12.00		12.00
Hall Hire	BACS	Stowupland Sports and Social Club	40.00		40.00
Cemetery	BACS	Joe Hearne	40.00		40.00
Street Lighting	BACS	Suffolk County Council	2,014.76	402.94	2,417.70
			5,410.48	431.27	5,841.75

Cllr Murton proposed that the payments be made and Cllr Welham seconded and all were in favour.

- 22. Date of next meetings:** Members are asked to note that the next Parish Council meeting is scheduled for 9 April 2020, Community Events for 15 April 2020 and Finance and Policy for Thursday 30 April 2020

Meeting closed 21.10