

STOWUPLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on July 11 2019 in the URC Church Hall

Councillor's Present: Phil Deal, Paula Murton, Sally Reeves (Chair), Ray Studd and Jerry Voden

In Attendance: Claire Pizzey (Clerk), District Councillor Rachel Eburne and 3 members of the public

The Chairman declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.

1. To receive reports from the District and County Councillors: The District Council report had been received prior to the meeting. District Councillor Eburne highlighted:

- The MSDC Draft Joint Local Plan will go out for a 10 week public consultation starting on 22 July. A number of comments were made to the Planning Policy team to make minor changes to the settlement boundary and site allocations and they are hopeful the amendments will be granted and changes made before the document is published.
- The Councillor Locality Budgets has been launched and advised that all funding applications should be received by the end of October.
- The District Councillors report did not specify PCSO actions from footpath 32 following a request from the Parish Council to visit this area. The Chairman asked that the District Council requests an individual visit from the PCSO regarding footpath 32.

Members confirmed receipt of the County Councillors report. The chairman raised her concerns over the bus service budget and the impact this will have on residents in the village and advised members that she would be contacting Councillor Green to discuss this issue further. The Chairman requested that the members look at the consultation Green Access Strategy which closes on the 20 September for consideration at the August meeting.

2. To receive and consider apologies for absence (in accordance with Schedule 12 of the Local

Government Act 1972: Cllrs Laura Johnson, Keith Welham and County Councillor Gary Green. The members noted the apologies.

3. To receive declarations of interest in accordance with the Council's Code of Conduct for the items on the agenda: Cllr Murton in item 10 as she works for one of the contractors.

4. To consider any written requests for dispensations relating to disclosable interests: A request for a dispensation was received from Cllr Studd to allow him to discuss, not vote but be able to stay in any

meeting relating to the development of land in the Parish by Taylor Wimpey to May 2023 . The dispensation was agreed.

5. To consider and approve the minutes of the Parish Council meeting of June 13 2019 as a true record:

All Councillor's confirmed receipt of the minutes. Cllr Voden proposed to accept the minutes of 13 June 2019 as a true record of the meeting and decisions made. Seconded by Cllr Studd with all in favour the Chairman signed and dated all pages.

6. Matters of report: The members confirmed receipt of all matters of report from the previous meeting:

Actions from meeting with Rights of Way Officer Charlotte Ditchburn: Still waiting for the quotes for the hogging from Suffolk County Council and Village Contractor.

Ditch along Columbyne Close: Awaiting quote from contractor.

Trinity Meadows Oak notice board CIL 123 application: Application has been submitted.

Insurance Half-a-Mow: Still ongoing.

Exercising of horses: Defra's guidance notes state the following: *"In Defra's view a local inhabitant who takes an animal on a green in exercise of their right to enjoy lawful sports and pastimes does not commit a criminal offence under section 12. In this context a lawful pastime would include dog walking and might include horse-riding."*

Road Safety Letter: Cllr Welham has requested that another visit by the Suffolk County Councils Road Safety Officer in September to review the behaviour of students and parents and then for the Road Safety Team to take appropriate action.

Sandbags: County Councillor Green has received an update from the head of operations with regards to the sandbags and he has apologised for the poor work and he will have a team out in the next few weeks to sort it. They were advised that the work needs to be like the other side of the road and that the bags will need to be dug in so they don't move about.

County Lines Training: MSDC officers will be arranging a training session in the autumn and inviting representatives from all over the District.

Track at Hunters Moon: County Councillor Gary Green advised that following a conversation with Suffolk Highways they advised they would not carry out the work as it is a private track. A further site meeting with County Councillor Gary Green, the Chairman and the Clerk resulted in an agreement to get the work priced. A further discussion would be had as to the locality budget contribution towards the work.

Track at Mill Cottages: Still ongoing.

Poole's farm planning: Work still ongoing.

Thrandeston Meadow: District Councillor Welham has spoken to the Planning Policy Manager and he is now fully aware that the Parish Council wishes to discuss further the gifting of the meadow to the parish.

PCSO footpath 32 & junction of A1120 at Thorney Green: See District Council report.

Trees at footbridge beside Holy Trinity Church: Work to cut back the trees has been agreed by the Village Hall Management Committee.

Basketball area: Contractor to advise when work will be carried out.

Top soil graves: Contractor to advise when work will be carried out.

Climbing frame: Contractor to advise when work will be carried out.

Footbridge beside Holy Trinity Church: The contractor has advised that the work will be completed in the first week in August.

Pension scheme: Pension scheme has been set up.

Footpath 26: Reported on SCC Portal.

Footpath 17a: Suffolk County Council Rights of Way Officer advised that they had inspected the route once the amendments had been made to open up the definitive line, a new gate was installed and extra waymarks added. These gates have been authorised and meet SCC specifications so the definitive line is available for the public. The gate will be checked when next in the area for its ease of use to ensure that it is accessible at present. The Clerk also enquired if a footpath diversion application had been made and the response was as follows, the Masons have not submitted a formal diversion application, but this is up to their discretion as the definitive line is available. It's up to them if they want to divert people from their garden to the field edge, they are aware that another Right of Way could be claimed on the route the public are currently taking and not on the definitive line and they would need to put up private signs if they want to prevent the public using this route on private land. It is the public's choice to divert onto private property and we have no jurisdiction over this

Verges on The Green: Work completed.

Letter to Highways regarding traffic safety on A1120 at the Co-op Service Station: Letter sent via County Councillor Gary Green. Suffolk County Highways have acknowledged receipt of the letter regarding pedestrians crossing A1120 near the filling station and store. They have agreed to visit the site to assess the situation before further response is sent back to the Parish Council.

Traffic Count B1115/A1120 junction: Agenda item.

Footpath Thorney Green Road verges: Completed.

Footpath Project: Agenda item.

Digital regulations: Information sent to the Web Master.

Interpretation board: Agenda item.

7. **Public Forum:** A resident raised his concerns over the bus service. A resident reported an overhanging tree and rabbits at the cemetery. A resident reported potholes in Maple and Hornbeam Road,

overhanging nettles and poorly cut footpath along Thorney Green Road and overgrown laurels along the footpath behind Maple Road.

- 8. To note the report received on Notice Boards and to agree the proposed locations for the new boards at Dents Corner, Willow Wood and Maple Road:** Members confirmed receipt of the report. Cllr Murton proposed that the sites at Dents Corner, Willow Wood and Maple Road are agreed for the new noticeboards. Cllr Studd seconded and all were in favour.
- 9. To note reports from Allotment Officer:** Members confirmed receipt of the reports.
 - 1) Cllr Studd proposed that letters are sent to the tenants of plots 25, 49/50c and 51/52 following the allotment inspection. Cllr Murton seconded and all were in favour. The Chairman requested that Cllr Voden inspects these plots one month after the letters.
 - 2) Cllr Studd proposed that no further action is taken to supply water at the allotments. Cllr Deal seconded and all were in favour.
- 10. To agree a quote for the refurbishment to the outside of the cemetery building:** Members confirmed receipt of the quote. The Chairman advised that tenders had gone out to three contractors and only one quote had been received. Cllr Voden proposed that the quote for £280 is accepted for the refurbishment of the cemetery building. Cllr Studd seconded and all were in favour. Cllr Murton abstained.
- 11. To discuss and decide if the Parish Council should enrol in the Suffolk County Council Community Self-Help Scheme:** Following the report written by the Chairman in June the council discussed the enrolment into the Suffolk County Council Community Self-help Scheme. The Chairman proposed that the Council does not enrol on the scheme and it is addressed again next year. Cllr Voden seconded and all were in favour.
- 12. To discuss the correspondence received from Suffolk County Council and agree any action in relation to the request for a traffic count on the B1115/A1120 junction:** The members discussed the correspondence received from Suffolk County Council. It was agreed to respond and agree that historic data from Suffolk County Council surveys and transport assessments for planning applications is gathered so there is a clear understanding of the past traffic flows at this junction, pass on the Parish Council's traffic count, to ask that once the data has been gathered a traffic count is carried out to assess the capacity of the A1120/B1115 junction and advise that the Parish Council feels the junction is at capacity due to extra traffic from the new Bloor Homes development and the opening of the Co-op store.
- 13. To discuss and decide if the Parish Council enters Suffolk's Most Active Village Award 2019:** It was agreed not to enter the award for 2019.

14. That the Parish Council agrees the Footpath Project proposal and supports a bid for funding from MSDC CIL123 and the Parish CIL to fund the project:

The members confirmed receipt of the report. The Chairman proposed that once the footpath project proposal is complete and presented to members, the parish council supports a bid for funding from MSDC CIL123 and Parish CIL Fund. Cllr Voden seconded and all were in favour.

15. To note report received from Speed Watch:

Members confirmed receipt of the report.

16. Councillors Reports:

Cllr Studd reported that the footpath along Thorney Green Road had been poorly cut and nettles and grass are still overhanging the footpath. The clerk to report on the portal. He reported that the newly instated footpath that runs alongside Gipping Road is impassable. The Clerk to report to Bloor Homes. He also reported that damage had been made to the trees along the B1115 by vehicles turning in and out of the Elm House development. The clerk to write to the developers to remind them that they will be liable for any damage caused by vehicles exiting or entering the site. Cllr Deal reported overhanging trees on the footpath running along B1115 behind the village Sign. The Clerk to report to MSDC. Cllr Murton had received reports about cycling on footpaths 32 and 46 and it had been suggested to her that signs with both text and symbol may aid the problem. Cllr Murton agreed to look into this. She also reported her disappointment when a resident had failed to pick up dog mess that lay right beside the dog poo dispenser on the footpath by Trinity Meadow's. It was agreed that an article is written for the next edition of Telstar. She also updated members on the helping the elderly scheme. Barclays have agreed to help run a tea and tech afternoon and once she has enough volunteers the event could go ahead. Cllr Voden reported the overgrown verges and fly tipping in Mill Street. The clerk to contact the fly tipping to MSDC Public Realm team and the verges are reported on the Suffolk County Council portal.

17. To note a summary of correspondence and consider any action:

- 1) To note correspondence received from Bathurst Partners to discuss meeting with the Parish Council to secure planning permission for residential development on a section of land in Stowupland: It was agreed to write to Bathurst partners to advise that the Parish Council does not own any agricultural land in Stowupland and The Green is land with commoners rights.
- 2) To note correspondence from SALC to enter the Suffolk Community Awards: No action.
- 3) To note correspondence from URC Church for permission to park on The Green: It was agreed to allow parking on The Green subject to weather conditions.
- 4) To note correspondence from SALC to circulate information relating to the Ipswich Northern Route consultation: No action.
- 5) To note correspondence from Highways England regarding A14 Westbound J51 - 43 Works: No action

18. It was resolved to make the following payments:

Expenditure	Cheque / BACS / SO		Net	VAT	Total	Notes
Salaries	BACS	M Hawkins	246.84		246.84	July wages
Salaries	BACS	C Pizzey	994.91		994.91	July wages
Expenses	BACS	C Pizzey	74.70		74.70	
Printing	BACS	Gipping Press	136.00	27.20	163.20	Welcome Pack Folders
Community Events	BACS	Steve Kemp	195.00		195.00	Entertainment
Community Events	BACS	Janet Hyland	137.25		137.25	Quiz draw prizes
Cemetery	BACS	MSDC	100.00		100.00	Brown Bin
Notice Boards	BACS	NJS Joinery	1246.53		1246.53	
CIL Grant	BACS	Stowupland Village Hall	2000.00		2000.00	
CIL Grant	BACS	Stowupland Sports and Social Club	1222.80		1222.80	
Maintenance	BACS	L E Fencing	195.00		195.00	
Hall Hire	BACS	Stowupland Village Hall	48.00		48.00	
Expenses	BACS	Sally Reeves	24.70		24.70	Printing and Stationary
			6621.43	27.20	6648.93	

Cllr Deal proposed that the payments be made and Cllr Voden seconded and all were in favour.

19. Date of next meetings Members are asked to note that the next Parish Council meeting is scheduled for 8 August 2019, Finance and Policy for 25 July 2019 and Community Events 1 August

Meeting closed 20.28