

# **STOWUPLAND PARISH COUNCIL**

**2 Broomspath Road, Stowupland, Suffolk, IP14 4DB**  
**Tel: 01449 677005 Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)**  
**Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzey**

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## **STOWUPLAND PARISH COUNCIL**

Parish Council Meeting of STOWUPLAND PARISH COUNCIL  
to be held in **Stowupland Bowls Club** on Tuesday 8 June at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

## **AGENDA**

### **1. Apologies for Absence**

- a) Councillors to note any apologies for absence
- b) Councillors to vote on acceptance of apologies for absence

### **2. Declarations of Interest**

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

### **3. Dispensations**

To receive any requests for dispensations

### **4. Minutes**

Councillors to review and approve the minutes of the Annual Parish Council meeting 6<sup>th</sup> May 2021 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting

### **5. Matters of report**

To review the matters arising from previous meetings and agree further action

### **6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions.

### **7. To receive reports from the County & District Councillors**

To respond to any questions on reports previously submitted to the Parish Council

## **8. Planning**

- a) Councillors to review and approve a response to the following planning applications:

**DC/21/03036** - Householder Application - Erection of a single storey side extension

**Location:** 48 Oxlip Way, Stowupland, Suffolk, IP14 4DT

- b) Councillors to note the decisions issued by Mid Suffolk District Council:

**DC/21/01751** - Change of use of land from agricultural to tourism - siting of 3no camping pods.  
Park Farm, Church Road, Stowupland, Stowmarket Suffolk IP14 4BN. Planning Permission has been GRANTED.

**DC/21/01382** - Erection of two storey side/rear extension. Ivy Cottage, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AX. Planning permission has been GRANTED.

**DC/21/00946** - Submission of Details (Reserved Matters) Access, Appearance, Layout, Landscaping and Scale for the erection of 80 dwellings with estate roads, footpaths, parking, open space, landscaping and ancillary works and Discharge of Conditions 8, 9, 10, 11, 12, 13, 14 and 15 under Outline Planning Permission DC/20/01435. Land South East of Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AX. Reserved matters have been APPROVED

- c) To consider updating the Stowupland Neighbourhood Plan

## **9. To note report from the Planning Officer and respond to any question from Councillors**

## **10. To note the report from the Environment and Green Sub-Committee and consider the following recommendations:**

- a) Councillors to agree that the Parish Council proceeds with the order of 7 "No Parking on The Green" signs at a cost of £206.50 + VAT to D Signs and £180 inc VAT to Joe Hearn to construct and erect them
- b) Councillors to agree the areas proposed for the new posts in order for the Sub-Committee to obtain quotes and to agree that additional quotes are obtained for any update or replacement of the existing trial posts to be done at same time (subject to the option Councillors decide on)
- c) Councillors to agree that the Parish Council inform the butcher of the cost per post and ask for a donation
- d) Councillors to agree that the Parish Council asks the County Council to look at the faded 30 mph signs around The Green
- e) Councillors to agree that the management of Thradstones Meadow comes under the remit of the Environment and Greens Sub-Committee
- f) Councillors to agree a donation of £20 for the 2hrs for the Litter Pick Day and £20 for the 2hrs for Volunteer Day. Total £40 to Stowupland Sports and Social Club for the use of their premises

## **11. To note report from the Allotment Officer and consider the following recommendations:**

- a) Councillors to agree that the Parish Council clears plot 39/40 before it can be re-let
- b) Councillors to agree that the tenant of plot 38 is contacted regarding levelling of their plot

- c) Councillors to agree that a Parish CIL application is made to landscape the allotment ditch that runs along the B1115

**12. To note report from the Cemetery and Churchyard Officer and consider the following recommendations:**

- a) Councillors to agree that the fence at the front of the cemetery is stained as part of the Volunteer Day
- b) Councillors to agree a budget of up to £100 for new membrane and stones at the Churchyard

**13. To note report from the Speed Watch Officer and consider the following recommendation:**

- a) Councillors to agree that the Speed Watch Officer seeks quotes for a new speed gun

**14. Chairman's report**

Councillors to note the report and respond to any questions from Councillors and agree the recommendations made:

- a) Councillors to agree a donation of £15 for the use of the Bowls Pavilion for the June Parish Council meeting.
- b) Councillors to accept the change of day for future council meetings at the Village Hall to the 2<sup>nd</sup> Wednesday of every month to be effective from July 2021
- c) Councillors to agree that the Biodiversity Group be a Working Party of The Environment and Greens Committee

**15. Councillors to discuss ideas for areas in relation to Bio-Diversity**

**16. Councillors to agree projects for the Volunteer Day**

**17. Councillors to discuss and agree a date to light the beacon in memory of those who have died and give thanks to all those that have assisted during the pandemic**

**18. Councillors to agree to set up a Working Group for the Queens Platinum Jubilee Celebration June 2022**

**19. Clerks report**

Councillors to note report and respond to any questions from Councillors

**20. Councillors report**

Councillors to report any issues

**21. AGAR 2020/21 – Annual Governance & Accountability Return**

- a) Councillors to note the Internal Audit section of the AGAR
- b) Councillors to approve the responses to Schedule 1
- c) Councillors to approve the Accounting Statement 2020/21

**22. Finance**

- a) To agree the quote for the Cycle Dismount Signs for FP32 & FP46
- b) To agree the quote for the work to clear rubbish at the Allotments
- c) Councillors to note receipts received since the last meeting
- d) Councillors to approve the June payments (BACS, DD and cheque payments)

**23. Correspondence**

Councillors to note correspondence circulated and consider any action

**24. Dates of next meetings**

Members are asked to note that the next Parish Council meeting:

- a) Trim Trial Working Group is scheduled Wednesday 16<sup>th</sup> June 2021 via Zoom
- b) Full Parish Council is scheduled for Tuesday 13<sup>th</sup> July 2021 at 7.30pm at the Village Hall
- c) Finance and Policy is scheduled for Thursday 29<sup>th</sup> July 2021 at Stowupland Bowls Club

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

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