

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzey

STOWUPLAND PARISH COUNCIL MEETING

to be held in **Stowupland Bowls Club** on Thursday 14 October at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

- a) Councillors to note any apologies for absence
- b) Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting 12th August 2021

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Co-option

To fill the casual vacancy for a Parish Councillor by co-option

7. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions.

8. To receive reports from the County & District Councillors

To respond to any questions on reports previously submitted to the Parish Council

9. Taylor Wimpey Development

Councillors to discuss the plans for the Taylor Wimpey site and discuss any issues and resolve how the Parish Council wants to progress with the developers

10. Planning

- a) Councillors to review and approve a response to the following planning applications:

DC/21/05483 - Proposal: Householder Application - Erection of two storey rear extension.

Location: 2 Mill Cottages, The Green, Stowupland, Stowmarket Suffolk IP14 4AH

DC/21/05432 - Proposal: Application for Listed Building Consent - Replace chimney pots.

Location: Grange Farm Cottage, Saxham Street, Stowupland, Suffolk IP14 5DA

DC/21/05431 - Proposal: Householder Application - Erection of Victorian style greenhouse in the rear garden and replacement chimney pots. Location: Grange Farm Cottage, Saxham Street, Stowupland, Suffolk IP14 5DA

- b) Councillors to note the decisions issued by Mid Suffolk District Council:

None received

11. Finance and Policy Committee

Councillors to note draft minutes from the meeting of 23 September and consider the following recommendations:

- a) Councillors to agree the amendment to the Financial Regulations

Note: 4.5 In cases of extreme risk to the delivery of council services, the clerk in conjunction with the Chairman or Vice Chairman may authorise revenue expenditure on behalf of the council which in their judgement is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £1,000. The Chairman/Vice Chairman shall report such action to the full Parish Council as soon as practicable thereafter.

- b) Councillors to approve the review made of the Risk Assessments:

- Cemetery Caretaker and General Maintenance Worker Risk Assessment
- Clerk Risk Assessment Risk Assessment
- Community Litter Picker
- Parish Risk Assessment
- Volunteer Risk Assessment

- c) Councillors to agree that the allotment fees are increased by 25% for the next 3 years commencing October 2022.

Note: current fees for a whole plot currently £9.60

- d) Councillors to agree a new allotment deposit scheme of £20

- e) Councillors to agree the amendment to the Allotment Tenancy Agreement

- f) Councillors to agree the increase in in the cemetery fees

- Residents fees by £25
- Non-resident fees to increase by £15

- Effective from 1st January 2022

- g) Councillors to agree that a second Business Bank Account is opened with TSB
- h) Councillors to agree that the Parish Council applies for a Barclays Business Credit Card

12. Environment and Greens Sub-Committee

- a) Councillors to agree a quote for the post project to protect The Green

13. Bio-Diversity and Wildlife Working Group

To note the report and consider the recommendations:

- a) Councillors to agree that the Land, including the side of the ditch and alongside the ditch, within the High School Grounds which is 'Village Green' is approved for bulb planting
- b) Councillors to agree that that the strip of land on The Green along the edge of Birch close Ditch is approved for bulb planting
- c) Councillors to agree that the Working Group liaise direct with Taylor Wimpey and assist during the public consultation event.

14. Play Park

To note report from the Play Park Officer and consider the recommendation:

- a) Councillors to agree that the Parish Council investigates the cost for 2 new springies and surfacing to the area around them and that the Parish Council support the funding from the Parish CIL Fund.

15. Community Events Sub-Committee

- a) Councillors to agree to sign the licence to occupy storage at the Village Hall
- b) Councillors to agree the fee of £10 for the licence

16. Chairman's report

To note the report and respond to any questions from Councillors and consider the recommendations:

- a) Councillors to consider having the correct posts installed at the 3 locations in the village, purchase the solar SID device and necessary accessories and apply for a Parish CIL Project
- b) Councillors agree to cease work on the Solar SID project due to its complexity
- c) Councillors to agree that the Parish Council purchases Thradstone Meadow at a cost of £1.00 and delegated authority is given to the Chairman and Clerk to continue negotiations for the transfer of the land
- d) Councillors to agree that Bloor Homes purchase the trim trail equipment and it is installed at a later date at the cost to the Council
- e) Councillors to agree that Bloor Homes provide and install the trim trail equipment and it is installed at the time of their landscaping of the area

17. Clerks report

To note the report and respond to any questions from Councillors

18. Councillor's report

Councillors to report any issues

19. Finance

- a) Councillors to note receipts received since the last meeting
- b) Councillors to approve the October payments (BACS, DD, and cheque payments)
- c) Councillors to note a VAT return has been submitted of £4,798.43 for the period from 01.06.21-31.08.21

20. Correspondence

Councillors to note correspondence circulated and consider any action

21. Dates of next meetings

- a) Full Parish Council is scheduled for Thursday 4 November 2021 at 7.30pm at URC Church Hall Club
- b) Finance and Policy is scheduled for Thursday 18 November 2021 at 7.30pm at the URC Church Hall

22. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

- a) Employment issues

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

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