

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzey

STOWUPLAND PARISH COUNCIL remote meeting of the Parish Council,
On Thursday 20th 2020 commencing at 7.30pm by Videoconferencing

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. ***The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.***

If anyone wishes to join the meeting as a member of the public please contact the clerk who will share the meeting ID and password with you. If you wish to raise anything then please email the clerk no later than 1pm on Thursday 20th August with your items.

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

15th August 2020

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AGENDA

1. To receive and consider apologies for absences
2. To receive written reports for information only from the District and County Councillors
3. To receive declarations of interests
4. To consider written requests for dispensation relating to disclosable interest
5. To note the minutes of the Parish Council meeting 9th July 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting
6. Matters of report from minutes of previous meeting: report attached
7. Public Forum: to receive any questions and matters of concern received prior to the meeting
8. To consider the Feasibility Survey for the safe pedestrian crossing on the A1120 and consider any action and to discuss actions required in light of the success of the recent Gladman planning application: Feasibility survey attached
9. To agree to re-form The Green Sub-Committee
10. To discuss any members issues relating to The Green and consider any action

- 11. To note report from meeting with the Grass Contractor:** Report attached
- 12. To consider the quote for the Post trial at Thorney Green:** Quotation attached
- 13. To consider the quotes received for the Trinity Walk Link:** Quotations attached
- 14. To consider and agree Council comments on applications made to the Local Planning Authority (MSDC)**
(please note: in planning matters the Council acts as the consultee of the Principal Authority. The
Principal Authority being the deciding body):
 1. **DC/20/03330:** APPLICATION FOR PLANNING PERMISSION - Proposal: Householder Planning Application - Erection of single storey side/rear extensions, construction of pitched roof over existing flat roof (following removal of existing single storey extension). **Location:** 12 Thorney Green Road, Stowupland, Stowmarket, Suffolk IP14 4BY
 2. **DC/20/03262:** APPLICATION FOR PLANNING PERMISSION - Proposal: Householder Planning Application - Render all elevations. Changes to and insertion of windows on side and rear elevations and insertion of 2no lantern lights to front elevation. Erection of single storey rear and side extensions. Erection of boundary wall (following removal of existing). Conversion of dairy to annexe and erection of cartlodge. Erection of pergola and 2no outbuildings (following demolition of 2no existing outbuildings)(re-submission of DC/19/05864) **Location:** Elm House, Stowmarket Road, Stowupland, Stowmarket Suffolk IP14 4DS
- 15. To note the Cemetery and Churchyard report:** Report attached.
 1. To agree the quotes received for the work to the front of the cemetery as per the specification agreed: Quotations attached.
 2. To agree the quotes receive for the new set of cemetery gates: Quotes attached
 3. To agree the draft specification for the maintenance of Holy Trinity Churchyard: V1.2 attached.
 4. To agree the quote for the 4 year maintenance contract: Quotes attached.
 5. To agree the quote for the work to the 3 yew trees, the back ditch and side hedge at the churchyard: Quotes attached
 6. To agree that the PCC can create a Labyrinth on The Green for residents to use for prayer and meditation: report attached
 7. To agree the quote for stump removal and seeding of area where Laurels were: Quote attached.
- 16. To note minutes from the Finance and Policy meeting of 30 July 2020 and agree the following recommendations:** Minutes attached
 1. To agree to adopt V1.6 of the Model Standing Orders: Document attached
 2. To agree to adopt V1.3 of the model Financial Regulations: Document attached
 3. To agree to adopt the Social Media Policy: Document attached
 4. To agree a transfer of £100,000 from the Barclays Current Account to the Barclays Deposit Account
- 17. To note the report from the meeting between the Chairman and Glen Cashford The estates and Facilities Manager at the John Milton Academy Trust:** Report attached

- 18. To receive the Clerks report and any consider any action:** report attached
- 19. To agree that Suffolk.cloud provides a website for the Parish Council at a cost of £210 for the first year and agree a budget of up to £200 to allow for any training needed for the Clerk:** Quote attached
- 20. To note summary of correspondence received before the meeting and consider any action:**
Correspondence attached
- 21. To approve and authorise August payments (BACS, DD and cheque payments):** Schedule attached
- 22. Dates of next meetings:** Members are asked to note that the next Parish Council meeting:
1. Full Parish Council is scheduled 10th September 2020 via zoom commencing at 7.30pm
 2. Finance and Policy is scheduled 17th September 2020 via zoom commencing at 7.30pm

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