

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB  
Tel: 01449 677005 Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)  
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzey

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Parish Council Meeting of STOWUPLAND PARISH COUNCIL to be held in URC Church Hall on Thursday 12 December at 7.30pm. The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

6 December 2019

Tel: 01449 677005 | Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)

## AGENDA

1. To receive reports from the District and County Councillors
2. To receive and consider apologies for absences
3. To receive declarations of interests
4. To consider written requests for dispensation relating to disclosable interest
5. To consider and approve the minutes of the Parish Council meetings of November 14 2019 as a true record: Draft minutes attached
6. Matters of report: Circulated with the agenda
7. Public Forum: to receive questions of concern from those present
8. To consider and agree the quotes received for the tree work on The Green: Quotes attached
9. To consider a response to the Review of Suffolk County Council boundaries: (further details at <https://consultation.lgbce.org.uk/node/18495>)
10. To agree to sign the amended Creation Agreement between Stowupland Parish Council, John Milton Academy Trust and Suffolk County Council for the Safer Route to School: Documents attached
11. To consider the request for an extended dropped kerb on the A1120 at the track that leads to The Paddocks
12. To receive report from the Allotment Officer and agree the recommendations made:
  - That the Parish Council terminates the tenancy of plot 11
13. To receive an report on the Trim Trail: Report attached

**14. To receive the minutes from the Community Events meeting of Wednesday 20 November and agree**

**recommendations made:** Draft Minutes attached

1. That the Council approves the purchase of flowers for three bingo volunteers at a total cost of up to £20 to say thank you for their help throughout the year.
2. That the Council approves a cost of up to £250 to take the residents of Jubilee Court for Christmas Afternoon Tea at Nutshells.

**15. To receive the minutes from the Finance and Policy meeting of Thursday 28 November and agree the**

**recommendations made:** Draft minutes attached

1. **That the following is added to the table of burial and other fees:**

Monuments, Gravestones, Tablets and Monumental Inscriptions

For the right to erect and place

	<b>Resident</b>	<b>Non Resident</b>
A Headstone for a still-born child or person under 18yrs old at time of death not exceeding 3ft (90cm) in height, or other fixed monument at head of grave, not exceeding 2 ft (60cm)	Nil	£50

2. That the following changes are made to 11.1.a.ii; *for specialist services such as are provided by legal professionals acting in disputes*
3. That the Accessibility Statement is adopted and uploaded to the website when the Clerk and Chairman have completed the work required
4. That the revised Banking Policy is adopted
5. Following a review of quarter 2 budget the following recommendations are made:
  - 5a. That the £110.08 from the Play Park Regeneration reserve is transferred into the General reserve
  - 5b. That the budget for 2019-20 Environment reserve is changed to £550
  - 5c. That the £1,000 contribution to the feasibility survey is taken from the Strategic Reserves
6. That the Parish Council accepts the Grass Cutting Tender 2020-2024 from TOP Garden Services, for £5,040
7. That a grant of £3,000 is given to Telstar for 20-21 and should additional money be required following changes to the running of the publication, they should approach the Parish Council
8. To note draft budget and precept workings

**16. To consider and agree Council comments on applications made to the Local Planning Authority (MSDC)**

**(please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**

**DC/19/05316: Proposal:** Submission of details under Outline Planning Permission 0195/16 (Allowed under Appeal Ref: APP/W3520//W/17/3184909) - Appearance, Landscaping, Layout and Scale for residential development of up to 58 dwellings and a new vehicular access off the B1115

**Location:** Land to the West Of, Thorney Green Road, Stowupland, Stowmarket Suffolk IP14 4BY

**DC/19/05317: Proposal:** Submission of details under Outline Planning Permission 5024/16 (Allowed under Appeal Ref: APP/W3520//W/17/3184908) - Access, Appearance, Landscaping, Layout and Scale for the erection of up to 85 dwellings with associated parking, landscaping, open space and surface water attenuation. **Location:** Land to the West Of, Thorney Green Road, Stowupland, Stowmarket Suffolk IP14 4BY

**17. To agree and sign off the CIL return for the 2018-19 Financial year:** Document attached

**18. To receive the dates for 2020 for the following meetings:**

1. Full Council Meetings for 2020
2. Finance and Policy Meetings for 2020

**19. Councillor Reports:** members comments

**20. To note a summary of correspondence and consider any action:** Correspondence attached

**21. To approve and authorise December payments (BACS, DD and cheque payments):** Schedule attached

**22. Dates of next meetings:** Members are asked to note that the next Parish Council meeting is scheduled for 9 January 2020, Finance and Policy for Thursday 9 January 2020 and Community Events 4 February 2020.