

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB  
Tel: 01449 677005 Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)  
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzey

---

Parish Council Meeting of STOWUPLAND PARISH COUNCIL to be held in URC Church Hall on

Thursday 10 October at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

4 October 2019

Tel: 01449 677005 | Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)

## AGENDA

1. **To receive reports from the District and County Councillors**
2. **To receive and consider apologies for absences**
3. **To receive declarations of interests**
4. **To consider written requests for dispensation relating to disclosable interest**
5. **To consider and approve the minutes of the Parish Council meetings of September 12 2019 as a true record:** Draft minutes attached
6. **Matters of report:** Circulated with the agenda
7. **Public Forum:** to receive questions of concern from those present
8. **To receive a report from the meeting with Gladman regarding Thrandstone Meadow and agree recommendations made:** Report attached
  1. That a site meeting is arranged for Saturday 19 October at 10.00am to discuss the future of the meadow
  2. That a working party is set up to write the report for approval at the November PC meeting
9. **To agree the quote for the work to the track at Hunters Moon:** Quote attached
10. **To agree that tenders for works on Thorney Green following tree survey:** Report attached.
11. **To note Speed Watch report and agree recommendations made:** Report attached
  1. To agree that a new Dictaphone is purchased to the value of £50.

- 12. To note a report on the planning meeting for the Gladman and High School developments and discuss and future action:** Report attached.
- 13. To agree the Creation agreement for footpath across Thorney Green and Stowupland Academy:** Copy attached
- 14. To note report on the Suffolk's Police and Crime Commissioner public meeting:** Report attached
- 15. To note a report from the Allotment Officer and agree recommendations made:** Report attached
1. To seek quotes for work to the bench at the allotments
  2. To agree that the allotment notice board is replaced with the spare notice board and seek quotes to carry out this work
  3. To agree that letters are written to the tenants of plots 11, 49/50, 36 and 53/54
- 16. To note a report from the Cemetery Officer and agree recommendations made:** Report attached
1. That a set of keys for the Cemetery building are made available to the Cemetery Caretaker
  2. That a letter is written to the resident whose drive adjoins the area to be fenced asking permission to access his land to erect the fence
  3. To accept the quotes for the work to the Lime trees: Quotes attached
  4. To agree a Parish CIL application for the works to the Lime Trees and a CIL application is applied
- 17. To note minutes from the Community Events Meeting of 5 September and agree recommendations made:** Minutes attached.
1. That the Council make arrangements for reimbursement of Community Events expenditure in a more timely manner than is currently available
- 18. To note minutes from the Finance and Policy Meeting of 26 September and agree recommendations made:** Minutes attached.
1. To accept the external audit for 2018-19
  2. To adopt the Statement of Internal Control
  3. To adopt V1.1 of the Parish Risk Assessment: Copy attached
  4. To adopt V1.1 of the Beacon Risk Assessment: Copy attached
- 19. To consider a response to the re-consultation letter from Suffolk County Council for Application No: SCC/0051/19MS Proposal: Phased standalone sixth form centre comprising of 6 no. class bases, media suite, performing arts studio, kitchen and common room, with associated electrical, mechanical and external works including additional car parking and a coach park. Capacity of school increasing by 140 from 1110 to 1250 (of which 125 are 11-16's and 15 are 16-18's) (re-consultation on amended proposals) at Stowupland High School Church Road Stowupland IP14 4BQ:** Letter attached
- 20. Clerks report and recommendations made:**
1. That the Parish Council will need to remain in the Long Term Agreement with Came & Company until October 2021. New quotes to be sourced in August 2021.

2. That a budget of £300 is made available for a thank you event for the Neighbourhood Plan Committee
3. To agree that a meeting is held with Linden Homes to discuss their intention to submit detailed plans at Land on Thorney Green Road
4. That the August 2020 Parish Council meeting is moved to the 20 August

**21. Councillors Reports:** to receive members comments

**22. To note a summary of correspondence and consider any action:** Correspondence attached

**23. To approve and authorise October payments (BACS, DD and cheque payments):** Schedule attached

**24. Dates of next meetings:** Members are asked to note that the next Parish Council meeting is scheduled for 14 November, Community Events for 15 October and Finance and Policy for 28 November 2019