

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor Jerry Voden Clerk: Mrs Claire Pizzey

FINANCE AND POLICY remote meeting of the Parish Council,
Thursday 18th June 2020 commencing at 7.30pm

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. ***The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.***

If anyone wishes to join the meeting as a member of the public please contact the clerk who will share the meeting ID and password with you. If you wish to raise anything then please email the clerk no later than 1pm on Thursday 18TH June with your items.

AGENDA

1. To receive and consider apologies for absences
2. To receive declarations of interests
3. To consider written requests for dispensation relating to disclosable interest
1. To consider and approve the minutes of the Finance and Policy meeting of 30 January 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting
2. **Public Forum:** to receive any questions and matters of concern received prior to the meeting
3. **To review the following policies:** Policies available on website.

<https://www.stowupland.com/parish-council>

Policy
Banking Policy
Cemetery Policy
Data Protection Policy
Deed of Grant
Dignity at work
Disciplinary Procedure
Document & Electronic Data Retention
Equal Opportunity Policy
Freedom of Information

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Green Policy
General Privacy Notice
Grant Awarding Policy
Grievance Procedure
Health and Safety Policy
Media Policy
Noticeboard Policy
Safeguarding Policy
Sickness & Absence Policy
Standing Orders
Subject Access Request (SAR) Policy
Training & Development Policy
Volunteer Policy

4. **To review the Standing Orders V1.5:** Copy on website www.stowupland.com
5. **To review the Financial Regulations V1.1:** Copy on website www.stowupland.com
6. **To receive the Annual Internal Audit Report for the year ending 31st March 2020 as produced by the Council's appointed Internal Auditor:** Internal Audit attached
7. **To review The Bank Mandate:** Document attached
8. **To agree to adopt V1.5 Risk Assessment and Guidance for the Community Litter Picker:** Documents attached
9. **Any other business**
10. **Date of next meeting:** TBC

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

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