

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor Jerry Voden Clerk: Mrs Claire Pizzey

FINANCE AND POLICY remote meeting of the Parish Council,
Thursday 17TH September 2020 commencing at 7.30pm

The meeting will be held using Zoom video technology in line with the changes to the regulations which came into force on 4th April. ***The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.***

If anyone wishes to join the meeting as a member of the public please contact the clerk who will share the meeting ID and password with you. If you wish to raise anything then please email the clerk no later than 1pm on Thursday 17th September with your items.

AGENDA

11 September 2020

1. To receive and consider apologies for absences
2. To receive declarations of interests
3. To consider written requests for dispensation relating to disclosable interest
4. To consider and approve the minutes of the Finance and Policy meeting of 30th July 2020 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting
5. Matters of report
6. **Public Forum:** to receive any questions and matters of concern received prior to the meeting
7. **To review the audit plan:** Document attached
8. **To review the following Risk Assessments:** Documents attached
 1. Parish Risk Assessment
 2. Clerk Risk Assessment
 3. Cemetery Caretaker and General Maintenance Worker Risk Assessment
 4. Beacon Risk Assessment
 5. Volunteer Risk Assessment
9. To note the insurance renewal for 2020
10. Review Fees for the Cemetery and Allotments
11. To discuss the need to an Allotment Policy
12. Any other business
13. **Date of next meeting:** Thursday 26th November via Zoom

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Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

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